

Minutes for 64th meeting of Punjab Water Regulation and Development Authority to be held on 19.04.2023 at 11.00 A.M. in the Committee room under the Chairmanship of Shri Karan Avtar Singh, Chairperson.

Present: 1. Sh. Sushil Gupta, Member.
2. Sh. Surinder Singh Kukal, Member.
In attendance: Mr. J.K. Jain, Additional Secretary.

Item No. 64.01: Confirmation of the Minutes of 63rd meeting of PWRDA.

The Minutes of 63rd meeting held on 29.03.2023 was circulated to all concerned on 29.03.2023. No comments received. The Minutes may be confirmed.

Decision: *Confirmed.*

Item No. 64.02: Action Taken Report:

Action Taken Report on the decisions taken in 63rd meeting of the Authority is as under:

Item No. 63.03: Approval of Budget Estimates for the Financial Year 2023-24 and Revised Budget Estimates for Financial Year 2022-23.

Approved Budget Estimates for 2023-24 have been circulated.

Item No. 63.04: Extension of Contract for providing Support Services in PWRDA.
The contract has been extended up to 31.03.2024.

Item No. 63.05: Recruitment to the one post of Senior Manager (Legal).

DIPR refused to issue the advertisement due to Model Election Code of Conduct which shall remain operational up to 13.05.2023.

Item No.63.06: Renewal of contractual employment of Mr. Gurbachan Singh, Private Secretary.

Necessary orders have been issued.

Item No. 63.07: Renewal of contractual employment of Mr. Rajesh Vashisht, Technical Advisor.

Necessary orders have been issued.

Item No. 63.08: Approval of Application Forms under Punjab Groundwater Extraction and Conservation Directions 2023.

Necessary orders have been issued.

Item No.63.09: Exemption from payment of Groundwater Charges to Indian School of Business Mohali.

No further action is required.

Item No. 63.10: Payment of rent to Punjab Mandi Board (PMB).

Payment of rent amounting to Rs.25,41,949/- has been made on 31.03.2023 to PMB after deducting taxes at source as per law.

Decision: *Noted.*

Item No. 64.03: “Project Proposal for Payment Module & Its Mobile Apps for Payment of Ground water Charges and Water tanker operations for PWRDA”

In the meeting held with NIC on 18/08/2022, to review the progress of development of Web Application of PWRDA it was deliberated that the “Billing module is a necessary component and integral part of Permission Software being developed by NIC under the Groundwater Extraction Directions. This module is required for managing the Unit-wise monthly water meter readings, collecting ground water charges and levying late fee etc. on non-compliance of the Directions. NIC agreed for the development of billing module as a part of the permission software. They will send the required documentation to the Authority.”

2. In the 3rd Meeting of Steering Committee for PWRDA Software Project held on 22.02.2023 NIC was requested to submit a proposal on **software Development for Payment Module** at the earliest. (**Annexure A64 03 02**)

3. NIC has submitted a Project Proposal for Payment Module & its Mobile Apps for Billing of Ground Water Extraction and Water Tanker Operations for PWRDA amounting to Rs. 1974353/- (including all taxes and NICSI margin) on 20.03.2023 (**Annexure A64 03 01**) for further consideration and to finalise the requirements for "Payment Module and its mobile app for payment of ground water charges and water tanker operations for PWRDA". The estimated cost of Rs. 19,74,353/- does not include the cost on account of Application Audit, Network Audit, Capacity Building/Training & Hardware cost (Hardware has already been provided to NIC by PWRDA). Mr. Dinesh Sharma, Scientist (E) NIC, Punjab, Chandigarh has verbally requested for lump-sum transfer of the project cost.

4. Punjab Groundwater Extraction and Conservation Directions 2023 have come into force w.e.f. 01.02.2023. Payment module is essential for online payment of charges by the Users. Therefore, keeping in view the urgency and shortage of time, the Chairperson PWRDA approved the project proposal costing Rs. 1974353/-with the Direction to issue letter to NIC to proceed further subject to ratification by the Authority (**Annexure A64 03 03**). Accordingly, Proforma invoice request form has been submitted. The funds will be transferred to NICSI on receipt of Proforma Invoice.

5. Placed before the Authority for:

a. ratification of action taken as per paragraph 4 above.

- b. Secretary, PWRDA may be authorised to release the funds in lump-sum.
- c. NIC may be asked to submit utilisation certificate within 30 days from the date of completion of the project.
- d. Manager IT may be designated as Nodal Officer for this project.

Decision: *Approved.*

Item No. 64.04: Issuance of Permissions under Groundwater Directions 2023.

The Authority has issued Punjab Groundwater Extraction and Conservation Directions 2023, which have come into effect from 01.02.2023, wherein the Authority is competent to grant various types of permissions.

2. The Punjab Water Resources (Management and Regulation) Act, 2020 is silent on the delegation of powers by Authority.

3. The matter of Grant of ad-interim Permissions for groundwater extraction was taken up as Agenda Item No. 1 in the meeting of the Authority held on 21.12.2020 (**Annexure A64.04.01**), wherein three levels of Approving Officers based on the water demand of the unit were decided as under:

- i. Approving Officer Level -1 for applications up to 50 CuM per day i.e., 1500 CuM per month.
- ii. Approving Officer Level -2 for applications between >50 CuM and <500 CuM per day i.e., between 1500 Cum per month and 15000 CuM per month.
- iii. Approving Officer Level - 3 for applications 500 CuM per day or higher i.e., 15000 CuM per month or higher."

4. An Office Order dated 19.01.2021 (**Annexure A64.04.02**) for allocation of duties regarding grant of ad-interim permissions was issued and is reproduced as under:

" In view of the decision taken in the meeting of the Authority held on 21.12.2020, the following officers will perform the duties assigned to RO, SO, AO, and FO as delineated in the orders issued vide memo number: 51754PWRDA-SECYOMISC/2/2021/1/17460/2021(4) dated 11.01.2021 regarding the process for grant of ad interim permission.:

- a. Receiving Officer: Junior Engineer, Shri Sandeep Singh
- b. Scrutinizing Officer: Sub Divisional Officer, Shri Inderpreet Singh
- c. Approving Officer-L1: Sub Divisional Officer, Shri Inderpreet Singh
- d. Approving Officer-L2: Executive Engineer (Officiating), Shri Jobanpreet Singh
- e. Approving Officer-L3: Senior Manager (Admin), Shri JK Jain
- f. Finance Officer: Superintendent, Smt. Nimrat Kaur"

5. Subsequently, the above orders were revised vide Office Order No. 74824/5/33219/2022 dated 09.05.2022 (**Annexure A64.04.03**) as follows:

- a. Receiving Officer: Sub-Divisional Engineer, Sh. Neelkanth Mehta.
- b. Scrutinizing Officer: Sub-Divisional Engineer, Sh. Sandeep Singh
- c. Approving Officer L-1: Sub-Divisional Engineer, Sh. Inderpreet Singh
- d. Approving Officer L-2: Executive Engineer, Sh. Maninder Singh

- e. Approving Officer L-3: Additional Secretary, Sh. J K Jain
f. Finance Officer: Manager Accounts, Shri Davinder Singh”

Therefore, the levels at which duties regarding grant of ad-interim permissions were allocated are as under:

1.	RO	JE/SDO
2.	SO	SDO
3.	AOL-1	SDO
4.	AOL-2	XEN
5.	AOL-3	SM (Admin.)

5. In the online Portal being develop by NIC, these levels are flexible and can be adjusted and readjusted by Admin login as per requirement.

6. In the Conduct of Business Regulations, the term 'receiving officer' has been defined as the officer designated for receiving any petition. Therefore, the term 'receiving officer' may be re-named as 'examining officer' or 'desk officer'.

Placed before the Authority for consideration.

Decision:

1. After discussion it was decided that since the procedure for grant of Permission under the *Draft Guidelines for Groundwater Extraction and Conservation 2020* requires no change it be adopted as is, for processing and issue of permissions under the *Punjab Directions for Groundwater Extraction and Conservation, 2023*. Accordingly, the levels of approval shall also remain the same.

2. As regards the phrase “*Receiving Officer*” it be substituted with the phrase “*Desk Officer*”.

Item No. 64.05: Regarding Draft Tariff Regulations, 2023.

The Authority is empowered to issue Tariff Orders specifying the charges to be imposed by entities supplying water for commercial or industrial use as per Section 17 and Section 18 of the Punjab Water Resources (Management and Regulation) Act, 2020. The relevant Sections are at **Annexure A64.05.01**.

2. The Authority in its 1st meeting held on 09.09.2020 approved the Tariff Regulations, 2020 (**Annexure A64.05.02**). Later, some shortcomings were noticed. These were further discussed as Agenda Item no. 26.04. in the Authority meeting held on 11.08.2021 wherein Forms & Tables were revised (**Annexure A64.05.03**).

3. The draft was referred to Local Government Department to seek their comments to see whether these draft Regulations are inconsonance with the existing Local Government laws (**Annexure A64.05.04**).

4. A meeting with Principal Secretary, Local Government was held on 12.05.2022 (MoM are attached as, **Annexure A64.05.05**) during which the Draft Tariff Regulations, 2022 and Forms were discussed and comments were sought from the Department. These comments are attached as **Annexure A64.05.06**.

5. To comply with the provisions of Section 17 and Section 18 of the Act, the following proposals were put up before the Authority for considerations in its 51st meeting as Agenda Item No. 51.11:

- A. *Draft Tariff Regulations (Annexure A-25) under sub section 7(a) & (b) of Section 18 (7) of the Act.*
- B. *Proposed fee structure (Annexure A-26) under Section 18 (2) of the Act.*
- C. *The Forms as required under Section 18 (1) and Section 18 (6) of the Act for making application and raising of Objection are attached at Annexure A-27.*
- D. *The timelines to be stipulated by the Authority under Section 17 (2), Section 18 (1), Section 18 (4), Section 18 (6) and Section 18 (9) are proposed at Annexure A-28.*

Authority decided as under:

- 1. *Draft Tariff Regulations 2022 as approved are attached at Annexure-M1*
- 2. *The fee structure as approved is attached at Annexure-M2.*
- 3. *Proposal at Paragraph 5 C was discussed. Some changes were suggested. To be Put-up as fresh agenda item after incorporation of the suggestions.*
- 4. *Proposal Paragraph D was deferred. Put-up along with "3" above.*

The draft Tariff Regulations, 2023 were mailed to the Authority are at **Annexure A64.05.07**.

The proposed Forms as required under Section 18 (1) and Section 18 (6) of the Act for making application and raising of Objection are attached at **Annexure A64.05.08**.

The proposed timelines to be stipulated by the Authority under Section 17 (2), Section 18 (1), Section 18 (4), Section 18 (6) and Section 18 (9) are at **Annexure A64.05.09**.

Placed before the Authority for consideration.

Decision: Deferred. Put up as fresh agenda item in the next meeting.

Item No. 64.06: Amendments to the CGWA guidelines to regulate and control groundwater extraction in India

The Central Ground Water Authority has made certain amendments to its guidelines dated 24.09.2020 to regulate and control groundwater extraction in India through its notification dated 29.03.2023 (**Annexure A64.06.01**).

2. The changes made by notification dated 29.03.2023 have been incorporated in the guidelines dated 24.09.2020 (**Annexure A64.06.02**). For the purpose of comparison, the old provisions

are in red and struck off wherever required and new provisions have been added with a yellow highlight.

Placed before the Authority for information.

Decision: *Noted.*

Item No. 64.07: Audited Balance Sheets of PWRDA Fund for FY 2020-21 and 2021-22.

The work to prepare Audited Balance Sheet for FY 2020-21 and FY 2021-22 and for filing of application before the competent Authority for seeking exemption from Income Tax under section 10(46) of Income Tax Act 1961 was assigned to S. Jain & Company Chartered Accountants, 620, Sector-20A, Chandigarh (herein after to be referred as CA) as per approval granted by Authority by Resolution No. 55.14 (**Annexure A 64.07.01**) dated 22.12.2022.

2. As per agreement dated 09-12-2022 (**Annexure A64.07.02**) C.A has to submit the audited Balance Sheet for the Financial Year 2020-21 and 2021-22 to the Authority within 30 days from the date of execution of agreement. The agreement was executed on 09.12.2022. Last date to submit balance sheet was 08.01.2023.

3. However, Financial Statements (Balance Sheet) for the Financial Year 2020-21 (**AnnexureA64.07.03**) and FY 2021-22(**AnnexureA64.07.04**) were submitted on 11.03.2023. He attributed the delay to non-submission of complete account books. As per record, CA by Letter No.SJ/2022-23/153 dated. 24-02-2023 (**Annexure A64.07.05**) requested for extension in the period for Audit of FY 2020-21 and FY 2021-22 as Books of Accounts placed before him were incomplete and there were many pendencies in Accounts. He further requested on 28.12.2022, 03.01.2023 and 17.01.2023 for considering the period of 30 days from date of submission of complete Account Books and not from the date of execution of agreement. Manager Accounts while admitting the delay stated that, Authority on 06.12.2022 (Resolution No. 56.03 **Annexure A64.07.06**) made the condition no. 4 of ad-interim permission letter inoperative and made it void ab initio. It was also decided that the Unit which has obtained or obtains ad-interim permission under the draft Guidelines shall pay Groundwater Extraction Charges from the date of submission of its applications or from the date of extraction whichever is later. Some rectifications were required in Account Books to update accounts of Users as per above decision. The up dation of the Account Books took time. Therefore, period for submission of audited balance sheets may be extended up to 11.03.2023.

4. Manager Accounts has verified the Balance Sheets and requested that these may be approved by the Authority.

5. Audited Balance Sheets for the Financial Year 2020-21 and 2021-22 are at (**Annexure A64.07.03**) and (**AnnexureA64.07.04**) respectively for approval of the Authority. Application for exemption u/s 10 (46) of the Income Tax Act has been filed.

6. In view of explanation given in para 3 of the agenda note, Authority may ex-post-facto extend the time period for submission of Balance Sheets up to 11-3-2023 i.e., the actual date of submission of Balance Sheets.

Placed before the Authority for consideration.

Decision: Approved as proposed in para 5 & 6 of the agenda note.

Item No. 64.08: Audited balance sheet and filing of Income Tax Return for FY2022-23.

Audited balance sheet of the Authority accounts for the FY 2022-2023 is required for filing income tax return for AY 2023-2024. Last year, quotations from Chartered Accountants were called through Chartered Accountants Institute, Regional Office Chandigarh for taking the services of CA for preparation of balance sheet for FY 2020-21 and 2021-22. Total four quotations as detailed below were received within stipulated time:

Sr. no	Name of the Firm (CA)	Rate			
		Balance Sheet 2020-21	Balance Sheet 2021-22	Filing of application for exemption	Total Cost to Authority
1	Rajiv Goel & Associates SCO-823-824, 1st Floor, Sector-22A, Chandigarh	18300/-	42000/-	20000/-	80300/-
2	Madan Kumar & Associates S CO- 373-374, 2nd Floor, Sector-35B, Chandigarh	20000/-	60000/-	20000/-	100000/-
3	RSM & Associates #394,1st floor, Sector-16, Chandigarh	25000/-	45000/-	10000/-	80000/-
4	S. Jain &Co. 620, Sector-20A, Chandigarh	14100/-	23400/-	30000/-	67500/-

Quotation (**Annexure A64 08 02**) of S. Jain & Company was the lowest and it was engaged for preparing audited balance sheets for the FY.2020-21 and 2021-22.

Now, S. Jain & Company has submitted a request (**Annexure A64 08 01**) to appoint it for preparation of Audited balance sheet and for filing income tax return (ITR) for the F.Y. 2022-23 at the same rates i.e., Rs. 23400.00 plus GST as agreed upon for F.Y.2021-22.

Placed before Authority for consideration and approval.

Decision: Fresh Quotations be called from Chartered Accountant firms with an office in Chandigarh, Mohali or Panchkula for preparation of balance sheets and for filing income tax returns (ITR) for the years 2022-23, 2023-24 and 2024-25. The quotation notice be prepared on the same lines as previously and be uploaded on the website of the Authority and a copy be delivered to the local office of the Institute of Chartered Accountants of India. The summary of the quotations received be placed before the Authority for approval of award of work.

Item No. 64.09: Renewal of contract for the post of Manager Accounts, PWRDA.

Mr. Davinder Singh was appointed as Manager Accounts on contract basis initially for a period of one year at the monthly remuneration of Rs. 65,000/- and he joined the Authority on 18.04.2022 and contract is expiring on 17.04.2023. Copy of the offer letter containing the terms & conditions of the contract is at **Annexure A64.09.01**.

2. Mr. Davinder Singh has requested for renewal of contract vide his application dated 16.03.2023 by stating that:

“With reference to subject it is submitted that vide Authority Letter No. PWRDA-PWRD0GENL/15/2020-PWRDA/BRANCH/I/32523/2022 dated 18.04.2022, undersigned was appointed as Manager Accounts for one year. I joined the Authority office on 18.04.2022 (forenoon). My contract period will complete on 17.04.2023. During the period of my employment, I have performed all the duties relates to the Manager Accounts in the time bound manner and to the satisfaction of the Authority.

It is, therefore, requested that my contract period may kindly be renewed for further one year with suitable increase in salary.”

3. The work & conduct of Mr. Davinder Singh, Manager Accounts is satisfactory. There is nothing adverse on the Office Record against him.

4. As per PWRDA Employees Service Regulations 2020, the indicative monthly remuneration for the post of Manager Accounts is Rs.70,000/-.

5. The date of birth of Mr. Davinder Singh, Manager Accounts is 02.10.1963 and he has not attained the age of 70 years.

6. As per the terms of his contractual employment, the contract may be renewed at the sole discretion of PWRDA.

7. The PRR of the Officer for the period ending 24.02.2023 has been received and is under consideration with the Accepting Authority.

8. Since, the schedule of 64th Meeting of the Authority was not decided, hence, due to shortage of time, Chairperson, PWRDA renewed his contract for one-year subject to ratification by the Authority.

9. The Authority may ratify the renewal of the contract of Mr. Davinder Singh, Manager Accounts for one year from 18.04.2023 to 17.04.2024 on the same terms and conditions as contained in the current contract with addition of clause that in case the last day of the contract happens to be a closed holiday then the contract will be deemed to have expired on the preceding working day. The Authority may also indicate the monthly remuneration.

Placed before the Authority for consideration

Decision: While ratifying the proposal in paragraph 9 of the agenda note the Authority observed that the Performance Review of the officer is still pending. This be put up to the Authority for its consideration.

Item No.64.10: Regarding Staff Cars.

ਅਥਾਰਟੀ ਨੇ ਭੂਮੀਗਤ ਪਾਣੀ ਕੱਢਣ ਲਈ ਦਿਸ਼ਾ-ਨਿਰਦੇਸ਼ ਅਧਿਸੂਚਿਤ ਕਰ ਦਿੱਤੇ ਹਨ ਜੋ ਕਿ ਪਹਿਲੀ ਫਰਵਰੀ 2023 ਤੋਂ ਪੰਜਾਬ ਰਾਜ ਵਿਚ ਲਾਗੂ ਹੋ ਗਏ ਹਨ। ਜਿਲ੍ਹਾ ਕਮੇਟੀਆਂ ਅਤੇ ਸਟੇਕ ਹੋਲਡਰਸ ਨਾਲ ਮੀਟਿੰਗਾਂ ਦਾ ਸਿਲਸਿਲਾ ਸ਼ੁਰੂ ਹੋਗਿਆ ਹੈ। ਅਥਾਰਟੀ ਵਲੋਂ ਭੂਮੀਗਤ ਪਾਣੀ ਦੀ ਸੰਭਾਲ ਲਈ ਜਿਲ੍ਹਾ ਸੰਗਰੂਰ ਵਿੱਚ ਪਾਇਲਟ ਪ੍ਰੋਜੈਕਟ ਸ਼ੁਰੂ ਕੀਤੇ ਗਏ ਹਨ। ਇਨ੍ਹਾਂ ਦੇ ਸਬੰਧ ਵਿੱਚ ਅਥਾਰਟੀ ਦੇ ਅਧਿਕਾਰੀਆਂ, ਕਰਮਚਾਰੀਆਂ ਨੂੰ ਫੀਲਡ ਵਿੱਚ ਜਾਣਾ ਪੈਂਦਾ ਹੈ। ਨਿਕਟ ਭਵਿੱਖ ਵਿੱਚ ਅਥਾਰਟੀ ਅਜਿਹੇ ਪ੍ਰੋਜੈਕਟ ਹੋਰਨਾਂ ਜਿਲ੍ਹਿਆਂ ਵਿੱਚ ਵੀ ਸ਼ੁਰੂ ਕਰ ਸਕਦੀ ਹੈ। ਇਸ ਤੋਂ ਇਲਾਵਾ ਭੂਮੀਗਤ ਪਾਣੀ ਕੱਢਣ ਦੇ ਸਬੰਧ ਵਿੱਚ ਮੌਕੇ ਤੇ ਪੜਤਾਲ ਆਦਿ ਲਈ ਵੀ ਸਫ਼ਰ ਕਰਨਾ ਪੈ ਸਕਦਾ ਹੈ। ਹੈਂਡ-ਕੁਆਰਟਰ ਵਿਖੇ ਵੀ ਤਾਲਮੇਲ ਕਰਨ ਹਿੱਤ ਪ੍ਰਬੰਧਕੀ ਵਿਭਾਗ ਅਤੇ ਹੋਰਨਾਂ ਵਿਭਾਗਾਂ ਵਿਖੇ ਮੀਟਿੰਗਾਂ ਅਟੈਂਡ ਕਰਨੀਆਂ ਹੁੰਦੀਆਂ ਹਨ। ਸਟਾਫ ਕਾਰ ਨਾ ਹੋਣ ਦੀ ਸੂਰਤ ਵਿੱਚ ਦਿੱਕਤ ਪੇਸ਼ ਆਉਂਦੀ ਹੈ। ਲੋੜ ਪੈਣ ਤੇ ਅਧਿਕਾਰੀਆਂ ਵੱਲੋਂ ਆਪਣੇ ਨਿੱਜੀ ਵਾਹਨ ਦਾ ਉਪਯੋਗ ਕੀਤਾ ਜਾਂਦਾ ਹੈ। ਸਾਰੇ ਅਧਿਕਾਰੀਆਂ ਕੋਲ ਨਿੱਜੀ ਵਾਹਨ ਨਹੀਂ ਹਨ। ਇਸ ਲਈ ਲੋਕਲ ਅਤੇ ਬਾਹਰ ਯਾਤਰਾ ਲਈ ਹਾਲ ਦੀ ਘੜੀ ਦੇ ਸਟਾਫ ਕਾਰਾਂ ਦੀ ਲੋੜ ਹੈ।

2. ਟਰਾਂਸਪੋਰਟ ਵਿਭਾਗ ਦੀਆਂ ਹਦਾਇਤਾਂ 06-01-2021 (ਅਨੁਲੱਗ ਏ 64.10.02) ਅਤੇ 18-06-2021 (ਅਨੁਲੱਗ ਏ 64.10.03) ਵਿੱਚ ਦਰਸਾਈ ਪਾਤਰਤਾ, ਨਿਰਧਾਰਤ ਰੇਟਾਂ/ਦਰਾਂ, ਸਪੈਸੀਫਿਕਸ਼ਨਾਂ ਦੇ ਸਨਮੁੱਖ ਅਥਾਰਟੀ ਦੀਆਂ 5 ਸਟਾਫ ਕਾਰਾਂ (2 for members and 1 for secretary and 2 for office use) ਈ.ਟੈਂਡਰਿੰਗ ਦੀ ਵਿਧੀ ਰਾਹੀਂ ਕਿਰਾਏ ਤੇ ਲੈਣ ਲਈ ਮਿਤੀ 22.12.2021 ਨੂੰ ਟੈਂਡਰ ਪਬਲਿਸ਼ ਕੀਤਾ ਗਿਆ। ਇਹ Tender Document ਦੇ ਲੜੀ ਨੰਬਰ 2 ਤੇ ਦਰਸਾਏ ਵੇਰਵਿਆਂ ਅਨੁਸਾਰ Group 1 (All Officers below the rank of HOD including Pool Vehicles) ਲਈ ਰੁਪਏ 5.00 ਲੱਖ ਤੋਂ 8.00 ਲੱਖ ਤੱਕ ਦੀ ਕੀਮਤ (GeM Price/ex show room price), BS-VI specification ਵਾਲੀਆਂ 2 ਕਾਰਾਂ (Maruti Ertiga or Honda Amaze) ਹਾਇਰ ਕੀਤੀਆਂ ਜਾਣੀਆਂ ਸਨ। ਟੈਂਡਰ ਦੀ ਪ੍ਰਕਿਰਿਆ ਅਨੁਸਾਰ ਆਨਲਾਈਨ ਬਿਡ ਭਰਨ ਦੀ ਅੰਤਿਮ ਮਿਤੀ 13.01.2022 ਸੀ। ਪਰੰਤੂ ਨਿਰਧਾਰਤ ਮਿਤੀ ਤੱਕ ਕੋਈ ਬਿਡ ਪ੍ਰਾਪਤ ਨਾ ਹੋਣ ਕਰਕੇ ਇਸ ਨੂੰ ਮਿਤੀ 27.01.2022 ਤੱਕ ਵਧਾ ਦਿੱਤਾ ਗਿਆ। ਪਰੰਤੂ ਫਿਰ ਵੀ ਕੋਈ ਬਿਡ ਪ੍ਰਾਪਤ ਨਾ ਹੋਈ ਇਸ ਲਈ ਇਹ ਮਿਤੀ 14.02.2022 ਤੱਕ ਵਧਾ ਦਿੱਤੀ ਗਈ। ਇਸ ਉਪਰੰਤ ਟੈਂਡਰ ਦੀਆਂ ਸਰਤਾਂ ਬਦਲਕੇ Corrigendum ਮਿਤੀ 03.02.2022 ਜਾਰੀ ਕੀਤਾ ਗਿਆ। ਇਸ ਦੇ ਬਾਵਜੂਦ ਵੀ ਕੋਈ ਬਿਡ ਪ੍ਰਾਪਤ ਨਹੀਂ ਹੋਈ। ਇਸ ਉਪਰੰਤ ਬਿਡ ਕਰਨ ਦੀ ਅੰਤਿਮ ਮਿਤੀ 28.02.2022 ਤੱਕ ਵਧਾ ਦਿੱਤੀ ਗਈ। ਪਰੰਤੂ ਕੋਈ ਬਿਡ ਪ੍ਰਾਪਤ ਨਹੀਂ ਹੋਈ। ਇਸ ਤਰ੍ਹਾਂ 4 ਵਾਰ ਮੌਕੇ ਦੇਣ ਅਤੇ ਟੈਂਡਰ ਦੀਆਂ ਸਰਤਾਂ ਵਿੱਚ ਬਦਲਾਅ ਕਰਨ ਦੇ ਬਾਵਜੂਦ ਵੀ ਕੋਈ ਬਿਡ ਪ੍ਰਾਪਤ ਨਹੀਂ ਹੋਈ।

3. ਇਸ ਉਪਰੰਤ ਅਥਾਰਟੀ ਨੇ 40ਵੀਂ ਮੀਟਿੰਗ ਦੇ ਮਤਾ ਨੰਬਰ 40.06 ਵਿੱਚ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਫੈਸਲਾ ਲਿਆ:
“..... a transparent and competitive process for hiring of motor vehicles has been implemented but it has not fructified in any successful offer. The entire process has

taken considerable time and the provision of vehicles for Members has been much delayed, leading to hindrance in the work of the Authority.

Therefore, the Authority approved the purchase of two new Maruti Suzuki Ciaz Cars (Model alpha, petrol-hybrid, MT) ex-showroom price ranging between Rs 10 to 12 lakh for the Members. The purchase may be conducted on GeM portal (if not available on GeM then directly from the manufacturer) by the committee already constituted for this purpose. The expenditure shall be met out of the Authority's receipts/income from its own sources, and earmarked in the Budget for this purpose."

4. ਇੱਥੇ ਇਹ ਦੱਸਣਾ ਵੀ ਯੋਗ ਹੋਵੇਗਾ ਕਿ ਅਥਾਰਟੀ ਦੇ ਚੇਅਰਪਰਸਨ ਲਈ ਨਵੀਂ ਸਟਾਫ਼ ਕਾਰ ਮਤਾ ਨੰ. 46.03 ਮਿਤੀ 26.05.2022 ਰਾਹੀਂ ਦਿੱਤੀ ਮੰਨਜ਼ੂਰੀ ਅਨੁਸਾਰ ਖਰੀਦੀ ਹੈ। ਇਸ ਤਰ੍ਹਾਂ ਅਥਾਰਟੀ ਨੇ ਹੁਣ ਤੱਕ ਤਿੰਨ ਨਵੀਆਂ ਸਟਾਫ਼ ਕਾਰਾਂ ਖਰੀਦੀਆਂ ਹਨ।

5. ਟਰਾਂਸਪੋਰਟ ਵਿਭਾਗ ਨੇ ਪੱਤਰ ਨੰ. 9/01/2016-3T2(PF)/333 ਮਿਤੀ 22-02-2023 (ਅਨੁਲੱਗ ਏ 64.10.04) ਰਾਹੀਂ ਨਵੀਆਂ ਸਟਾਫ਼ ਕਾਰਾਂ ਖ਼ੀਦ ਲਈ ਤਾਜ਼ਾ ਹਦਾਇਤਾਂ ਜਾਰੀ ਕੀਤੀਆਂ ਹਨ ਜਿਸ ਵਿਚ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਉਪਬੰਧ ਹੈ:

"2. The revised future entitlement of vehicles for officer/officials of all the departments shall be categorized in TWO groups.

Group 1: Vehicles in price range of Rs. 5 Lakhs to 10 Lakhs

Group 2: Vehicles in price range of Rs. 10 Lakhs to 20 Lakhs

(The fore mentioned prices are to be GeM Prices/ ex showroom Prices)

Group 1: All Officers below the rank of HOD including pool vehicles.

3. *Following instructions would be strictly observed while purchasing the new vehicle:*
- a. *The departments or officers entitled are free to choose a particular vehicle depending upon their requirement within the limits of the Group price range mentioned above.*
 - b. *The vehicles shall be purchased through GeM portal only. However, if the vehicle is not available on GeM portal it shall be purchased directly from the manufacturer.*
 - c. *Preference should be given to EV/CNG/Petrol vehicles.*
 - d. *All the existing entitlements stand modified to this extent except for any special purpose vehicles and for any clarification' the issue may be referred to Motor Vehicles Board for appropriate decision.*
 - e. *Purchase of vehicles should be avoided and hiring be done instead.*
 - f. ***All the future provisioning of vehicles against newly created posts would only be on hiring basis. Resultantly any available driver post be considered for transfer to Transport Department.***
 - g. *The life norms to all the Government vehicles (Petrol) attached with the officers in view of the improved road conditions and improved technology in the vehicles manufacturing shall be 4 lakhs kilometres or 10 years, whichever is earlier.*
 - h. *The Head of the Department (HoD) can take a decision to continue the using a vehicle even after completion of their life norms fixed by Motor Vehicles Board depending upon*

the condition of vehicle and intended use on year-to-year basis, till validity of the registration certification of the vehicle.

- i. *The fuel mileage of the vehicles shall be fixed by the concerned department with the approval of HOD subject to the variation that the mileage claimed by the Vehicles Manufacturer can be maximum up-to 20% less for vehicles with less than 5 years of age and maximum 30% less for vehicles with more than 5 years and less than 10 years of age.”*

6. ਦਫ਼ਤਰੀ ਵਰਤੋਂ ਲਈ ਪ੍ਰਾਈਵੇਟ ਵਹੀਕਲ ਕਿਰਾਏ ਤੇ ਲੈਣ ਲਈ ਪੰਜਾਬ ਸਰਕਾਰ ਟਰਾਂਸਪੋਰਟ ਵਿਭਾਗ ਨੇ ਪੱਤਰ ਨੰ: 2/10/91-4ਟੀ2/432 ਮਿਤੀ 02.03.2023 ਰਾਹੀਂ (**ਅਨੁਲੱਗ-ਏ 64.10.05**) ਹਦਾਇਤਾਂ ਜਾਰੀ ਕੀਤੀਆਂ ਹਨ। ਇਨ੍ਹਾਂ ਹਦਾਇਤਾਂ ਅਨੁਸਾਰ ਗਰੁੱਪ-1 ਦੇ ਅਧਿਕਾਰੀਆਂ ਲਈ ਗੱਡੀਆਂ ਕਿਰਾਏ ਤੇ ਲੈਣ ਲਈ ਪਾਤਰਤਾ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਹੈ:

“1. Hiring of Vehicles for 3 years extendable up to 5 years:

<i>Group</i>	<i>Monthly rates (2000 Km per month) (In Rs.)</i>	<i>Charges for extra kms (over 2000 km per month) in Rs. Per KM (In Rs.)</i>	<i>Night halting charges. (In Rs.)</i>
<i>Group 1 Cost of the vehicles ranging from Rs. 5 lacs to Rs. 10 lacs (GeM Prices/Ex-show room prices).</i>	45,000	10	200

2. HIRING OF VEHICLES ON DAILY BASIS UP TO 250 KM

<i>Group</i>	<i>Rate per day (min 250 Km per day and 8 hours) (In Rs.)</i>	<i>Rate for extra Kms (over 250 Km per day in Rs. Per KM) (In Rs.)</i>	<i>Rate for extra hours (over and above 8 hours per day) in Rs. Per hour (In Rs.)</i>	<i>Night Halting Charges (In Rs.)</i>
<i>Group 1 Cost of the Vehicles ranging from Rs. 5 lacs to Rs. 10 Lacs (GeM Prices/Ex-show room prices)</i>	2437	9.75	20	200

<i>Group 2</i>	<i>2937</i>	<i>11.75</i>	<i>30</i>	<i>200</i>
<i>Cost of the Vehicles ranging from Rs. 10 Lacs to Rs. 20 Lacs (GeM Prices/Ex-show room prices)</i>				

Wherever, there is entitlement of Innova Crysta Vehicles, the rates of the same are as follows:

<i>Group</i>	<i>Rate per day (min 250 Km per day and 8 hours) (In Rs.)</i>	<i>Rate for extra Kms (over 250 Km per day, Per KM) (In Rs.)</i>	<i>Rate for extra hours (over and above 8 hours per day) in Rs. Per hour (In Rs.)</i>	<i>Night Halting Charges (In Rs.)</i>
<i>Innova Crysta GX/VX</i>	<i>3200</i>	<i>14</i>	<i>50</i>	<i>200</i>

Note: Concerned authorities shall ensure that all payments are made from their respective budgetary provisions.

The vehicles shall be hired as per entitlement fixed by the Motor Vehicles Board from time to time. The concerned department will ensure to compliance of the instructions regarding the purchase and hiring of vehicles issued by the Finance Department from time to time. The department can also hire the vehicles from the market through open tender by following the instructions issued by the Finance Department at their own level. These instructions will be applicable to all the Punjab Government Departments.

These instructions are issued in the supersession of letter No. 2/10/91-4T2/752-757 dated 18.06.2021.”

7. ਵਿੱਤ ਵਿਭਾਗ ਦੀਆਂ ਹਦਾਇਤਾਂ 04.12.2014 (ਅਨੁਲੱਗ ਏ 64.10.01) ਜਾਣਕਾਰੀ ਹਿੱਤ ਹਨ।

8. ਅਥਾਰਟੀ ਨੇ ਅਜੇ ਤੱਕ ਸਟਾਫ ਕਾਰਾਂ ਹਾਇਰ ਕਰਨ ਜਾਂ ਖ਼ੀਦਣ ਸਬੰਧੀ ਪੰਜਾਬ ਸਰਕਾਰ ਦੀਆਂ ਹਦਾਇਤਾਂ ਤੇ ਅਮਲ ਕਰਨ ਲਈ ਰਸਮੀ ਤੌਰ ਵਿਚਾਰ/ਪ੍ਰਵਾਨ ਨਹੀਂ ਕੀਤਾ ਹੈ, ਜਦ ਕਿ ਇਹ ਹਦਾਇਤਾਂ ਪੰਜਾਬ ਸਰਕਾਰ ਦੇ ਸਾਰੇ ਸਰਕਾਰੀ ਦਫਤਰਾਂ, ਪਬਲਿਕ ਸੈਕਟਰ ਅਦਾਰੇ, ਅਰਧ ਸਰਕਾਰੀ, ਨੀਮ ਸਰਕਾਰੀ ਅਦਾਰੇ, ਟ੍ਰਿਬਿਊਨਲ ਸੁਸਾਇਟੀਆਂ, ਕਮਿਸ਼ਨਜ਼ ਅਤੇ ਸਥਾਨਕ ਸਰਕਾਰ/ ਪੰਚਾਇਤ ਵਿਭਾਗ ਦੇ ਦਫਤਰਾਂ/ਸੰਸਥਾਵਾਂ ਤੇ ਲਾਗੂ ਹਨ।

9. ਅਥਾਰਟੀ ਦੇ ਕਰਮਚਾਰੀਆਂ ਦੀ ਨਿਯੁਕਤੀ ਅਤੇ ਸੇਵਾਵਾਂ ਸ਼ਰਤਾਂ ਰੈਗੂਲੇਸ਼ਨਜ਼, 2020 ਅਨੁਸਾਰ ਕੁੱਲ 70 ਮੰਨਜ਼ੂਰ ਸੁਦਾ ਅਸਾਮੀਆਂ ਹਨ। ਇਸ ਤੋਂ ਬਾਅਦ ਹੋਰ ਕੋਈ ਅਸਾਮੀ ਦੀ ਰਚਨਾ ਨਹੀਂ ਕੀਤੀ ਗਈ।

10. ਵਿੱਤੀ ਸਾਲ 2023-24 ਲਈ ਅਥਾਰਟੀ ਨੇ ਆਪਣੇ ਸੇਮਿਆਂ ਤੋਂ ਪ੍ਰਾਪਤ ਆਮਦਨ ਤੇ ਅਧਾਰਤ ਬਜਟ ਪ੍ਰਵਾਨ ਕੀਤਾ ਹੈ ਜਿਸ ਵਿਚ Major Head 2.9 "Purchase of staff cars/hiring of vehicles" ਅਧੀਨ 30.00 ਲੱਖ ਰੁਪਏ ਦਾ ਉਪਬੰਧ ਕੀਤਾ ਹੈ।

10. ਦਫ਼ਤਰੀ ਕੰਮ ਦੇ ਹਿੱਤ ਵਿੱਚ ਅਥਾਰਟੀ ਪੂਲ ਲਈ ਪਾਤਰਤਾ ਅਨੁਸਾਰ Group 1(All Officers below the rank of HoD including Pool Vehicles) 5.00 ਲੱਖ ਤੋਂ 10.00 ਲੱਖ ਰੁਪਏ ਤੱਕ ਦੀ ਕੀਮਤ (Gem Price/ex show room price), BS-VI specification ਦੀਆਂ ਦੋ ਸਟਾਫ਼ ਕਾਰਾਂ ਦਾ ਪ੍ਰਬੰਧ ਕਿਰਾਏ ਤੇ ਲੈ ਕੇ ਜਾਂ ਨਵੀਆਂ ਕਾਰਾਂ ਖ਼ਰੀਦ ਕੇ ਕੀਤਾ ਜਾ ਸਕਦਾ ਹੈ।

11. ਜੈੱਮ ਪੋਰਟਲ ਤੇ ਉਪਲਬਧ ਸੂਚਨਾ ਅਨੁਸਾਰ ਮਾਰੂਤੀ ਸਜੂਕੀ ਡਿਜ਼ਾਇਰ ਵੀ ਐਕਸ ਆਈ ਵਿਦ ਮੈਨੁਅਲ ਟਰਾਂਸਮਿਸ਼ਨ, ਪੈਟਰੋਲ, ਬੀ ਐਸ VI ਐਰਟੀਗਾ ਜੈਡ ਐਕਸ ਆਈ (ਐਮ.ਟੀ) ਪੈਟਰੋਲ, ਹਾਈਬਰਿਡ ਬੀ ਐਸ VI, ਏਅਰ ਕੰਡੀਸ਼ਨਡ, ਮਹਿੰਦਰਾ ਬਲੈਰੋ ਅਤੇ ਮਹਿੰਦਰਾ ਬਲੈਰੋ ਨਿਓ ਬੀ ਐਸ VI ਡੀਜ਼ਲ (ਏਅਰ ਕੰਡੀਸ਼ਨਡ) ਦੀ ਕੀਮਤ ਮਿੱਥੀ ਵਿੱਤੀ ਪਾਤਰਤਾ ਦੇ ਅੰਦਰ ਹੈ।

12. ਹੇਠ ਲਿਖੇ ਮੁੱਦੇ ਅਥਾਰਟੀ ਦੇ ਵਿਚਾਰਨ ਅਤੇ ਫੈਸਲੇ ਹਿੱਤ ਪੇਸ਼ ਹਨ:

ਪਾਤਰਤਾ ਅਨੁਸਾਰ ਦੋ ਸਟਾਫ਼ ਕਾਰਾਂ ਈ.ਟੈਂਡਰ ਲਗਾ ਕੇ ਜਾਂ ਲੋਕਲ ਮਾਰਕਿਟ ਤੋਂ ਕੁਟੇਸ਼ਨਾਂ ਲੈ ਕੇ ਕਿਰਾਏ ਲੈ ਲਈਆਂ ਜਾਣ

ਜਾਂ

ਦੋ ਨਵੀਆਂ ਸਟਾਫ਼ ਕਾਰਾਂ ਪੰਜਾਬ ਸਰਕਾਰ ਵਲੋਂ ਨਿਰਧਾਰਤ ਵਿਧੀ ਅਨੁਸਾਰ ਖਰੀਦ ਲਈਆਂ ਜਾਣ।

ਵਿਚਾਰਨ ਤੇ ਯੋਗ ਹੁਕਮਾਂ ਹਿੱਤ।

Decision: Authority observed that office staff can avail online taxi services for cars, three wheelers, two wheeler etc. A proposal be put up to this effect.

Meeting ended with a vote of thanks to the Chair.