

**Minutes of the 48<sup>th</sup> Meeting of Punjab Water Regulation and Development Authority held on 29.06.2022 at 3.00 PM through Video Conferencing under the Chairmanship of Sh. Karan Aytar Singh, Chairperson.**

**Present: Shri Sushil Gupta, Member and Dr. S.S. Kukal, Member.**

**In attendance: Mr. J.K. Jain, Additional Secretary.**

**Note:** This meeting was originally scheduled on 16.6.2022 at 11.00 AM through VC, but due to poor connectivity it could not be held.

**Item No.48.01: Confirmation of the Minutes of 46<sup>th</sup> and 47<sup>th</sup> Meeting of PWRDA.**

The Minutes of 46<sup>th</sup> and 47<sup>th</sup> meeting were circulated to all concerned. No comments received. May be confirmed.

**Decision:** *Deferred.*

**Item No. 48.02: Action Taken Report:**

ATR on the decisions taken in 45<sup>th</sup>, 46<sup>th</sup> and 47<sup>th</sup> meeting of the Authority is as under:

*Item No. 45.03: Recruitment for the post of Technical Manager Agriculture:*

Advertisement for this post is yet to be published.

*Item No. 45.04: Recruitment for one post of Administrative Officer (ADO)*

The Committee has submitted Report on 27/05/2022 **Annexure A-1.**

*Item No. 45.05: Regarding selection of Senior Manager (IT)*

Mr. Gurleen Singh has joined on 30/05/2022 AN. Joining Report is placed at **Annexure A-2.**

*Item No. 45.06: Notice from PSHRC in complaint no. 666/3/2022-FC/PSHRC/Judl-/J-2/016128 dated 28.03.2022*

Reply filed. (**Annexure A-3**). Next date of hearing is 12/10/2022.

*Item No. 46.03: ਚੈਅਰਪਰਸਨ ਦੀ ਦਫ਼ਤਰੀ ਵਰਤੋਂ ਲਈ ਸਟਾਫ਼ ਕਾਰ ਮੁਹਈਆ ਕਰਨ ਬਾਰੇ*

Order for purchase of Staff car for Chairperson has been placed as per approval of the Authority.

*Item No. 46.04: Annual Statement regarding Authority fund placed in Term Deposit/Fixed Deposit.*

No further action is required.

*Item No. 46.05: Appointment of Five Expert Members of Advisory Committee on Water Resources.*

No further action is required.

*Item No. 46.06: To approve Some Minor Changes in Directions 2022.*

The amendments as approved by the Authority have been made in the Directions, 2022.

*Item No. 46.07: Recruitment for the post of Private Secretary.*

The recruitment notice is yet to be published.

*Item No. 46.08: Constitution of State Level Committee to evaluate and recommend Water Conservation Schemes.*

Request for Constitution of State Level Evaluation Committee for Water Conservation Schemes has been sent to the Government vide letter dated: 15/06/2022 (**Annexure A-4**).

*Item No. 47.03: Annual Account Statement for the financial year 2021-2022*

Please see Item No. 48.03.

*Item No. 47.04: Appropriation of Authority Fund (F.Y. 2021-22).*

Please see Item No. 48.04.

*Item No. 47.05: Refund of unspent Grant in Aid (Non-Salary Head).*

Please see Item No. 48.05.

*Item No. 47.06: Constitution of Committees under the Punjab Transparency in Public Procurement Act 2019 & Punjab Transparency in Public Procurement Rules, 2022.*

Please see Item No. 48.06.

*Item No. 47.07: Water Conservation in Agriculture.*

Please see Item No. 48.07.

**Decision:** *Deferred*

**Item No. 48.03: Annual Account Statement for the financial year 2021-2022**

This item was placed before the Authority in 47<sup>th</sup> Meeting but it was deferred. Annual Account Statement of PWRDA Fund for the financial year 2021-22 is resubmitted as under:

Annual Financial Report for the Year 2021-2022			
Expenditure (in lakh)		Income (in lakh)	
To Opening Balance	101.67	By Opening Balance	761.85
To Expenditure	285.12	By Receipts	3526.09
Salary	163.94	Grant in Aid	282.75
Office Contingency (Non - Salary)	100.53	Salary	162.75
Office Expense	2.25	Non-Salary	120.00

Telephone & Internet	1.93		Authority Receipts		3243.34
Electricity Expense	1.47		Application fees	40.87	
Water Expense	0.09		Registration Fees	46.73	
Advertisement Expense	1.01		Security Deposit	1143.8	
Elevator Expense	0.33		G. W. E. Charges	1886.6	
Furniture	8.00		Suspense Account	84.46	
Computer Hardware, Software Development & Operation	47.80		Other-Charges/ Objection fee	7.09	
Consultancy/ Professional Charges	0.71		Interest	33.69	
POL	1.94				
Rent, Rate and Taxes	35.00				
Grant In Aid Refund (salary 9.58 + non salary 11.07)		20.65			
To Surplus (Excess of income over expenditure FDRs 3548.77 + Bank balance 352.38)		3901.15			
<b>Total</b>		<b>4287.94</b>	<b>Total</b>		<b>4287.94</b>

Placed before the Authority for information.

**Decision:** *Deferred*

**Item No. 48.04: Appropriation of Authority Fund (F.Y. 2021-22).**

This item was placed before the Authority in 47<sup>th</sup> Meeting but it was deferred. Now it is resubmitted before the Authority as under:

During the Financial Year 2021-22, DDO withdrew a sum of Rs. 162.75 lakh on account of Grant In Aid under the Salary Head from the Treasury and transferred to the Authority Fund. During this year, Authority incurred an expenditure of Rs. 163.94 lakh under Salary Head which is in excess of actual receipt by Rs. 1.19 lakh. This excess expenditure was due to payment of arrears/salary to the SDO's in March, 2022 due to late receipt of their LPC/ Pay Fixation order from their parent department.

In view of the above facts, the expenditure of Rs. 1.19 lakh may be regularized by appropriation of this sum from income of the Authority from its own resources, to the salary head.

Placed before the Authority for approval.

**Decision:** *Deferred*

**Item No. 48.05: Refund of unspent Grant in Aid (Non-Salary Head).**

This item was placed before the Authority in 47<sup>th</sup> Meeting but it was deferred. Now it is resubmitted before the Authority as under:

During the Financial Year 2021-22, the DDO withdrew a sum of Rs. 120.00 lakh from the Treasury as Grant in Aid under Non-Salary Head and transferred this amount to the Authority Fund.

However, out of Rs. 120.00 lakh, Authority incurred an expenditure of Rs. 100.53 lakh under Non-Salary head. Thus, Rs. 19.47 lakh remained unspent under Non-Salary head. This unspent Grant in Aid (Non-Salary) of Rs. 19.47 lakh is to be returned to the Government/DDO.

Placed before the Authority for approval.

**Decision:** *Deferred*

**Item No. 48.06: Constitution of Committees under the Punjab Transparency in Public Procurement Act 2019 & Punjab Transparency in Public Procurement Rules, 2022.**

This item was placed before the Authority in 47<sup>th</sup> Meeting but it was deferred. Now it is resubmitted before the Authority as under:

**A.** Punjab Transparency in Public Procurement Act 2019 & Punjab Transparency in Public Procurement Rules 2022 have been adopted by the Authority by its Resolution number 42.04.

To meet the requirements of the above Act & Rules, the following Committees are proposed to be formed.

**I) Bid Opening and Evaluation Committee (Rule 17 Annexure-5 read with Section 23 Annexure-A6)**

a. For procurement of goods, works or services of the value of more than Rs. 1.00 crore:

The Bid Opening and Evaluation Committee may consist of:

- 1) Secretary, PWRDA
- 2) Executive Engineer
- 3) Manager Accounts
- 4) A representative of Department of Finance (an officer of SAS Cadre)

b. For procurement of goods, works or services of the value of up to Rs. 1.00 crore:

The Bid Opening and Evaluation committee may consist of:

- 1) Senior Manager (A&C)
- 2) Sub-Divisional Engineer
- 3) Assistant Manager Accounts

**II) Spot Purchase Committee (Rule 27 Annexure-A7 read with Section 33(3) Annexure-A8) and Competitive Negotiations Committee (under Rule 28 Annexure-A9 Section 34(2) Annexure-A10)**

- a. For procurement of subject matter of the value in the range of Rs. 25,001/- to 1,00,000/-,

The Spot Purchase Committee and Competitive Negotiations committee may consist of:

- 1) Sub Divisional Officer - Chairman
- 2) Administrative Officer (or in his absence Superintendent) – Member Secretary
- 3) Assistant Manager Accounts – Member

- b. For procurement of subject matter of the value in the range of Rs. 1,00,001/- to 2,50,000/-

The Spot Purchase Committee and Competitive Negotiations committee may consist of:

- 1) Executive Engineer - Chairman
- 2) Administrative Officer (or in his absence Superintendent) – Member Secretary
- 3) Manager Accounts – Member

**III) Procedure for Request for Quotation (RFQ): (Section 33(2) Annexure-A8 Rule 26 Annexure-A11)**

- a. For Procurement of goods of the value in the range of Rs. 25,001/- to 1,00,000/-

The committee may consist of

- 1) Sub Divisional Officer - Chairman
- 2) Administrative Officer (or in his absence Superintendent) – Member Secretary
- 3) Assistant Manager Accounts – Member

- b. For procurement of goods of the value in the range of Rs. 1,00,001/- to 2,50,000/-

The Committee may consist of

- 1) Executive Engineer - Chairman
- 2) Administrative Officer (or in his absence Superintendent) – Member Secretary
- 3) Manager Accounts – Member

For procurement of works and services the financial limits shall be double the range mentioned at III(a) and III(b) above.

**IV) Procurement without Quotations: (Rule 32 Annexure-A12 read with Section 27(1)(i) Annexure-A13)**

Administrative Officer or in his absence Manager Accounts may be designated as Procurement Officer for purchase of Goods up to the value of Rs.25,000/- at a time under Rule-32.

**B.** All procurements of goods, works or services shall be subject to the:

- i. administrative and financial approval by the competent authority;

ii. provision in the Budget Estimates and actual availability of Funds.

C. Explanation: "competent authority" means the authority or officer to whom the relevant financial or administrative powers have been delegated by the Authority from time to time, in respect of matters relating to procurement and approval of incurring expenditure thereon.

Placed before the Authority for consideration.

**Decision:** *Deferred*

**Item No. 48.07: Water Conservation in Agriculture.**

This subject matter was taken up in 47<sup>th</sup> meeting of the Authority held on 13.06.2022 (**Annexure-A14**) and the following decision was taken:

*"a) The proposal submitted by Director, Agriculture and Farmers Welfare Punjab was discussed.*

*b) Director, Agriculture and Farmers Welfare Punjab shall negotiate with bidder regarding procurement and deployment of IoT and AI based Smart Irrigation Automation Controller (#200) with MIS for 34 clusters in Block Sunam & Dhuri, District Sangrur and submit report on 15/06/2022."*

Letter No. 641/JDA(HG) dated 16.06.2022 from Directorate of Agriculture and Farmers Welfare, Punjab was received through Technical Advisor by email dated 16.06.2022 (**Annexure A15**) wherein, it is stated that:

*"L-1 bidder of Financial Bid done on GeM Portal for AI Based Smart Irrigation Management with Controller Analytics and Mobile App has quoted on amount of Rs. 24288/- per unit (total amount Rs. 4857600/- including one year warranty) which is already less than the amount of Rs. 24288/- fixed for bidding.*

*In addition, post tender negotiations could also take time to get approval of higher authorities. Government-e-Market guidelines are also not favorable for negotiations (copy attached)."*

Placed before the Authority for consideration.

**Decision:**

- 1. Accepted the decisions taken in the meeting held on 26.05.2022 under the Chairmanship of Dr. Karan A Singh, Chairperson, PWRDA to review the progress of Pilot Projects on Water Conservation in Agriculture.*
- 2. Director, Agriculture & Farmers Welfare, Punjab being Executing Agency may take appropriate decision on the bids and all other financial decisions as per applicable rules and instructions.*
- 3. Approved the proposal for release of funds for 34 clusters in Block Sunam and Dhuri of Distt. Sangrur as herein under:*
  - a) Rs. 48,57,600/- for procurement and deployment of IoT and AI based Smart Irrigation Automation Controller (#200) with MIS.*

- b) *Rs. 5.00 lakh for POL, Hardware & Internet Connectivity and other charges (Awareness camps, Staff training and capacity building etc.) as per the breakup discussed in the meeting. The hardware including ultrasonic flow meters and laptops etc. shall remain in the custody of the Executing Agency so that these may be reused in future for rolling out a project based on this pilot or for water conservation purposes.*
  - c) *The Secretary, PWRDA shall transfer the funds from time to time on receipt of written requisition from the Director, Agriculture & Farmers Welfare, Punjab.*
  - d) *It is observed that all correspondence with the Authority relating to the Pilot Projects is being done under the signatures of Joint Director, Agriculture. It may be confirmed that this is in accordance with the internal delegation of powers of that Department and has the approval of the Director, Agriculture & Farmers Welfare.*
4. *The Technical Committee constituted for Pilot Projects on Water Conservation in Agriculture Sector under the Chairmanship of Dr. S.S. Kukal will review the progress with the Executing Agency from time to time for speedy and timely implementation of the Pilot Project. The Director, Agriculture & Farmers Welfare, Punjab will submit details of progress including training and awareness camps to the Technical Committee*
5. *Approved in principle water conservation credits for up to 200 number farmers who voluntarily install water flow measuring devices @ Rs. 2.00 per cubic meter of water conserved, based on benchmarks and upper cap to be recommended by the Technical Committee.*

Meeting ended with a vote of thanks to the Chair.

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07.07.2022 ਦੀ ਡਿ. ਪੰਜਾਬ  
ਜੀ ਡੀ ਡੀ ਪੰਜਾਬ

*[Signature]*  
Administrative Officer  
Punjab Water Regulation and Development Authority  
Chandigarh

*[Signature]*  
08.7.2022