

ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਣ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ
ਐਸ.ਸੀ.ਓ. ਨੰ: 149-152, ਤੀਸਰੀ ਮੰਜਿਲ,
ਸੈਕਟਰ 17-ਸੀ, ਚੰਡੀਗੜ੍ਹ।
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ਸੇਵਾ ਵਿਖੇ

1. ਸ੍ਰੀ ਸੁਸ਼ੀਲ ਗੁਪਤਾ, ਮੈਂਬਰ
ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਨ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ।
2. ਸ੍ਰੀ ਸੁਰਿੰਦਰ ਸਿੰਘ ਕੁੱਕਲ, ਮੈਂਬਰ
ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਨ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ।

ਮੀਮੇ ਨੰ.36543: PWRDA-PWRDOMISC/12/2020-PWRDA BR/I/30873/2022
ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: 31/01/2022

ਵਿਸ਼ਾ:- ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਨ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ ਦੇ ਚੇਅਰਮੈਨ ਜੀ ਦੀ ਪ੍ਰਧਾਨਗੀ ਹੇਠ ਮਿਤੀ
27/01/2022 ਨੂੰ 03:00 ਵਜੇ (ਦੁਪਹਿਰ) ਵੀਡੀਓ ਕਾਨਫਰੰਸ ਰਾਹੀਂ ਹੋਈ 35ਵੀਂ
ਮੀਟਿੰਗ ਦੀ ਕਾਰਵਾਈ ਰਿਪੋਰਟ।

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸਬੰਧ ਵਿਚ।

2. ਵਿਸ਼ਾ ਅੰਕਿਤ ਮਾਮਲੇ ਸਬੰਧੀ ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਨ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ ਦੇ ਚੇਅਰਮੈਨ ਜੀ ਦੀ
ਪ੍ਰਧਾਨਗੀ ਹੇਠ ਮਿਤੀ 27/01/2022 ਨੂੰ 03.00 ਵਜੇ (ਦੁਪਹਿਰ) ਵੀਡੀਓ ਕਾਨਫਰੰਸ ਰਾਹੀਂ ਹੋਈ 35ਵੀਂ ਮੀਟਿੰਗ ਦੀ
ਕਾਰਵਾਈ ਰਿਪੋਰਟ ਅਗਲੇਰੀ ਲੇੜੀਂਦੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜੀ ਜਾਂਦੀ ਹੈ।
ਨੋਟ:-ਉਕਤ ਅਨੁਸਾਰ।

ਨਿਸ਼ਕੰਤ ਕੌਰ
ਸੁਪਰਡੈਂਟ 31.01.2022

ਪਿਠ.ਅੰ.ਨੰ.36543: PWRDA-PWRDOMISC/12/2020-PWRDA BR/I/30873/2022 ਚੰਡੀਗੜ੍ਹ:31/01/2022

ਉਪਰੋਕਤ ਦਾ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆ ਨੂੰ ਸੂਚਨਾ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ:-

1. ਸਕੱਤਰ, ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਨ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ।
2. ਨਿੱਜੀ ਸਹਾਇਕ/ਚੇਅਰਮੈਨ, ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਨ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ।
3. ਸੀਨੀਅਰ ਮੈਨੇਜਰ (ਪ੍ਰਸ਼ਾਸਨ ਤੇ ਤਾਲਮੇਲ) ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਨ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ।
4. ਮੈਨੇਜਰ ਅਕਾਊਂਟਸ, ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਨ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ।
5. ਸ੍ਰੀ ਜੇਬਨਪ੍ਰੀਤ ਸਿੰਘ, Executive Engineer.
6. ਸ੍ਰੀ ਇੰਦਰਪ੍ਰੀਤ ਸਿੰਘ, ਐਸ.ਡੀ.ਓ.

ਨਿਸ਼ਕੰਤ ਕੌਰ
ਸੁਪਰਡੈਂਟ 31.01.2022

Minutes of the 35th meeting of PWRDA held on 27.01.2022 at 03.00 pm through Video Conference under the chairmanship of Sh. Karan Avtar Singh, Chairperson, PWRDA.

Present: Sh. Sushil Gupta Member & Dr. Surinder Singh Kukal Member.

In attendance: Mr. A S Miglani Secretary, Mr. J K Jain SM A&C, Mr. Vijay Singla SM Legal and Mr. Jobanpreet Singh XEN.

Item No.35.01:- Confirmation of the Minutes of 33rd and 34th meeting of PWRDA:

The minutes of 33rd meeting held on 03.12.2021 and 34th meeting held on 05.01.2022 were emailed to all concerned. No comments received. May be confirmed.

Decision: Confirmed.

Item No. 35.02: Action Taken Report:

ATR on the decisions taken in the 33rd & 34th Meeting of the Authority is as under:

Item No. 32.03: Finalization of specification for Digital Water Flow Meters and Mechanical Water Flow Meters (with telemetry and without telemetry).

Necessary orders as per decision of the Authority have been issued.

Item No. 32.04: Finalization of specification of Digital Water Level Recorders (DWLR's).

Necessary orders as per decision of the Authority have been issued.

Item No. 32.05: Regarding recovery of overdue Ground Water Extraction Charges.

Necessary orders as per decision of the Authority have been issued.

Item No. 32.06: Development of online integrated solutions by National Informatics Centre Services Inc. (NICSJ).

Please see Item No. 35.07.

Item No. 32.07: Recommendations of the Committee constituted to review the operationalization of the notification dated 24.09.2020.

This matter is under consideration.

Item No. 32.08: Taking of Staff through outsourcing agency of PPCB.

The support services are being provided by the outsourcing agency of PPCB as per decision of the Authority.

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Item No. 32.09: Renewal of Contractual Employment of Mr. J.K. Jain, Senior Manager (Administration & Coordination).

The contract has been renewed as per decision of the Authority.

Item No. 32.10: CGWA Letter dated 23.11.2021:

Under Consideration.

Item no. 32.11: Recruitment of Staff on Contract Basis.

Senior Manager (Legal) & Legal Executive have joined.

Technical Manager (Agriculture): This post was advertised twice. No application received.

Technical Manager (Ground Water): 14 applications were received for this post. After processing the applications the matter will be placed before the Authority for a decision.

Senior Manager (IT): Two applications have been received. After processing the applications the matter will be placed before the Authority for a decision.

Item No. 33.03: Approval of RFP for hiring of Motor Vehicles.

Tender will be opened on 28.01.2022. The bid evaluation report will be placed in the Authority meeting for further necessary action.

Item No. 33.04: Approval of various forms and letters for applying to Authority under the Directions.

The forms have been updated as approved and given to the HDFC Software team to incorporate the same in the application.

Item No. 33.05: Recruitment to the post of Technical Expert.

Please see Item No. 34.01.

Item No. 33.06: Regarding grant of Annual Increments to Members PWRDA.

This item is being dealt on relevant file for sending a detailed reference to the Government.

Item No. 34.01: Regarding appointment of Technical Advisor.

The post of Technical Advisor was re-advertised as per decision of the Authority. The Last Date for receiving the application was 24.01.2022. Till the last date 3 applications were received. After processing the applications the report will be placed before the Authority for a decision.

Decision: Noted



Item No. 35.03: Renewal of Contractual Employment of Mr. Som Nath Bhatt, Manager Accounts.

Mr. Som Nath Bhatt DCFA(Retd.) was appointed on contract for period of one year as Manager Accounts at total monthly emoluments of Rs.65,000/-. As per the terms of his contractual employment, the contract may be renewed at the sole discretion of PWRDA. He joined on 01.02.2021 and the contract is expiring on 31.01.2022. Copy of the offer letter containing the terms and conditions of the contract are enclosed as **Annexure-A1**.

- i) Mr Som Nath Bhatt has requested for extension in his contract for further period.
- ii) As per the Regulation 6 (3) of the PWRDA Services Regulations, 2020, the appointment on contract basis may be up to period of five years. Indicative monthly remuneration for the post of Manager Accounts during 2020-2021 is Rs. 70,000/-.
- iii) The Authority may consider renewal of the contract of Mr. Som Nath Bhatt Manager Accounts on the same terms and conditions as contained in the current contract. The Authority may also indicate the period of the contract and the monthly remuneration.

Decision: *The contract of Mr. Som Nath Bhatt, Manager Accounts is renewed till 31.01.2023 on the same terms and conditions as contained in the current contract. His emoluments will be Rs.68500/- (fixed) per month inclusive of all benefits and perquisites.*

Item No.35.04: Quarterly Account Statement for the quarter ending 31 December, 2021.

The details of expenditure & income pertaining to the quarter ending December 2021 is placed below for the information of Authority.

Income and Expenditure Statement for the Period of October 2021 to December 2021					
Expenditure (Rs. Lakhs)			Income (Rs. Lakhs)		
To Opening Balance		222.44	By Opening Balance (Grant in Aid 355.60 +Balance Authority Receipts 2330.40)		2686.00
To Expenditure during the quarter		59.00	By Receipt during the quarter		806.38
Salary	42.40		Application fees	8.12	
Office Expenses	16.60		Registration Fees	9.91	
Office contingency	0.34		Advance Security	141.41	
Telephone and Internet Expense	0.40		Ground water Extraction Charges	591.74	
Electricity Expense	0.30		Suspense Account	37.97	

(Signature)

Computerization/Software and Website dev. & Maintenance	15.21		Interest	17.23	
Lift / Elevator Charges	0.08				
Consultancy/ Professional Charges	0.03				
POL	0.23				
Water Bill	0.01				
To Surplus		Excess of income over expenditure			
		FDRs with Bank	347.17		
			2863.77		
Total			3492.38		3492.38

Decision: Noted.

Item No 35.05: ਵਿੱਤੀ ਸਾਲ 2020-2021 ਦੀ Grant-In-Aid (Salary/non-salary) ਵਿੱਚੋਂ ਅਣਵਰਤੀ ਰਕਮ 20.65 ਲੱਖ ਰੁਪਏ ਰਿਫੰਡ ਕਰਨ ਬਾਰੇ।

ਸਰਕਾਰ ਦੇ ਪੱਤਰ ਨੰ: I/131593/2021 ਮਿਤੀ 15.01.2021 (Annexure A-2) ਰਾਹੀਂ ਵਿੱਤੀ ਸਾਲ 2020-21 ਲਈ ਸੈਲਰੀ ਮੱਦ ਅਧੀਨ 71.00 ਲੱਖ ਰੁਪਏ ਅਤੇ ਨਾਨ-ਸੈਲਰੀ ਮੱਦ ਅਧੀਨ 51.85 ਲੱਖ ਦੀ ਰਾਸ਼ੀ ਪ੍ਰਾਪਤ ਹੋਈ ਸੀ।

2. ਸੈਲਰੀ ਮੱਦ ਅਧੀਨ 59.93 ਲੱਖ ਅਤੇ ਨਾਨ ਸੈਲਰੀ ਮੱਦ ਅਧੀਨ 42.27 ਲੱਖ ਰੁਪਏ ਖਰਚ ਹੋਏ ਜਿਸਦਾ ਵਰਤੋਂ ਸਰਟੀਫਿਕੇਟ ਪਹਿਲਾਂ ਹੀ ਭੇਜਿਆ ਜਾ ਚੁੱਕਾ ਹੈ।

3. ਪੰਜਾਬ ਸਰਕਾਰ ਤੋਂ ਪ੍ਰਾਪਤ ਗਰਾਂਟ-ਇੰਨ-ਏਡ ਦੀ ਅਣਵਰਤੀ ਰਾਸ਼ੀ ਰੁਪਏ 20.65 ਲੱਖ ਹੈ। ਇਹ ਰਕਮ ਵਿਭਾਗ ਤੋਂ ਪ੍ਰਾਪਤ ਪੱਤਰ ਮਿਤੀ 15.12.2021 (Annexure A-3) ਅਨੁਸਾਰ ਰਸੀਟ ਹੈੱਡ Major Head-0702, Sub Major Head-02-Minor Head-800-Sub-Head-85-Detailed Head-00) ਵਿੱਚ ਜਮ੍ਹਾਂ ਕਰਵਾਈ ਜਾਣੀ ਹੈ। ਚਾਲੂ ਮਾਲੀ ਸਾਲ ਦੌਰਾਨ ਨਾਨ-ਸੈਲਰੀ ਹੈੱਡ ਅਧੀਨ ਸਰਕਾਰ ਤੋਂ ਪ੍ਰਾਪਤ 200.00 ਲੱਖ ਰੁਪਏ ਇਸ ਮੱਦ ਅਧੀਨ 31.03.2022 ਤੱਕ ਸੰਭਾਵਿਤ ਖਰਚਿਆ ਲਈ ਕਾਫੀ ਹਨ।

4. ਇਸ ਲਈ ਪੰਜਾਬ ਸਰਕਾਰ ਤੋਂ ਪ੍ਰਾਪਤ ਗਰਾਂਟ-ਇੰਨ-ਏਡ ਦੀ ਅਣਵਰਤੀ ਰਾਸ਼ੀ, ਸਰਕਾਰ ਨੂੰ ਵਾਪਸ ਕੀਤੇ ਜਾਣ ਸਬੰਧੀ ਵਿਚਾਰ ਲਿਆ ਜਾਵੇ ਜੀ।

ਵਿਚਾਰਨ ਅਤੇ ਪ੍ਰਵਾਨਗੀ ਹਿੱਤ ਪੇਸ਼ ਹੈ।

Decision: This item be reframed and put up as fresh item along with revised budget estimates for the current fiscal.

Item No.35.06: Quarterly Information regarding Authority fund placed in term deposit/fixed deposit.

ਅਥਾਰਟੀ ਦੀ 28ਵੀਂ ਮੀਟਿੰਗ ਦੀ ਏਜੰਡਾ ਆਈਟਮ ਨੰ: 28.04 ਨਾਲ ਹੋਈ ਪ੍ਰਵਾਨਗੀ ਦੇ ਸਨਮੁੱਖ ਅਥਾਰਟੀ ਵੱਲੋਂ ਜਾਰੀ ਪੱਤਰ ਮਿਤੀ 22.09.2021 (Annexure A-4) ਜਿਸ ਦੀ ਕਾਪੀ ਨਾਲ ਨੱਥੀ ਹੈ, ਵਿੱਚ ਬਣਾਈ ਨੀਤੀ ਮੁਤਾਬਕ 31/12/2021 ਤੱਕ ਕੁੱਲ 31,13,77,000/- ਰੁਪਏ ਅਥਾਰਟੀ ਫੰਡ ਵਿਚੋਂ ਫਿਕਸਡ ਡਿਪਾਜਿਟ ਕਰਵਾਏ ਗਏ ਹਨ। ਜਿਸ ਦਾ ਵੇਰਵਾ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਹੈ:

ੳ) 3 ਸਾਲ ਅਤੇ ਕੁਝ ਦਿਨ:

- 1) Rs. 6,72,37,000/- @ 5.40%
- 2) Rs. 10,08,00000/- @ 5.35%

Total: 16,80,37,000/-

ਅ) 1 ਸਾਲ ਅਤੇ ਕੁਝ ਦਿਨ:

- 1) Rs. 2,00,10,000/- @ 5.20%
- 2) Rs. 4,27,00,000/- @ 5.15%
- 3) Rs. 8,06,30,000/- @ 5.10%

Total: 14,33,40,000/-

ਇਸ ਤਰ੍ਹਾਂ 31/12/2021 ਤੱਕ ਕੁੱਲ 31,13,77,000/- ਰੁਪਏ, ਜਿਸ ਵਿਚੋਂ 16,80,37,000/- ਰੁਪਏ ਤਿੰਨ ਸਾਲ ਕੁਝ ਦਿਨਾਂ ਲਈ ਅਤੇ 14,33,40,000/- ਰੁਪਏ ਇੱਕ ਸਾਲ ਕੁਝ ਦਿਨਾਂ ਲਈ ਸਰਕਾਰ ਵੱਲੋਂ ਪ੍ਰਵਾਨਤ ਬੈਂਕਾਂ ਵਿੱਚ ਫਿਕਸਡ ਡਿਪਾਜਿਟ ਕਰਵਾਏ ਗਏ ਹਨ। ਅਥਾਰਟੀ ਦੀ ਪਾਲਿਸੀ ਅਨੁਸਾਰ:

ਪੈਸ਼ਗੀ ਸਿਕਉਰਟੀ ਮਦ ਅਧੀਨ ਪ੍ਰਾਪਤ ਰਕਮ ਤਿੰਨ ਸਾਲ ਕੁੱਠ ਦਿਨ ਅਤੇ ਬਾਕੀ ਮੱਦਾਂ ਅਧੀਨ ਪ੍ਰਾਪਤ ਰਕਮ ਇਕ ਸਾਲ ਕੁਝ ਦਿਨ ਲਈ FD ਵਿਚ ਰੱਖੀ ਗਈ ਹੈ।

ਕਿਸੇ ਇਕ ਬੈਂਕ ਵਿੱਚ 40% ਤੋਂ ਵੱਧ ਰਾਸ਼ੀ ਨਹੀਂ ਰੱਖੀ ਗਈ ਹੈ।

ਸੂਚਨਾ ਹਿੱਤ ਪੇਸ਼ ਹੈ।

Decision: Noted. In future this information be put up every quarter along with quarterly account statement.



Item No 35.07: Development of online integrated solutions by National Informatics Centre Services Inc. (NICS).

1. The project proposal submitted by NIC for development of software solution for PWRDA for which funds of Rs 74.65 lacs are to be transferred to NICS, was approved by the Authority during the 32nd meeting held on 29.11.2021(**Annexure-A5**) The decision taken by the Authority regarding payment schedule is as under:

"f. The instalment of Rs. 34.55 lakh and Rs. 15 lakhs to be paid after 3.5 months and 6.5 months respectively from the date of start of work as per the proposal of NIC, will be paid only after review of the progress of work by the Steering Committee to be headed by Chairperson, PWRDA."

2. After approval of the Authority the Terms of Reference provided by NIC were signed submitted returned to them for further submission to NIC, Delhi.
3. An email was received from NIC-PI Division (pi@nicsi.nic.in), Delhi on 15.12.2021 vide which a Proforma Invoice (**Annexure A6**) of Rs 74,65,000.00 has been received. Also, under Terms & Conditions, Sr no 10 it has been mentioned that:

" Placement of work-order shall be after receiving 100% Advance Payment from user-department/client through RTGS/NEFT or Demand Draft/Cheque, as per the details mentioned above. (Charges towards the Demand Draft is to be borne by the user/client). No interest will be paid on advances (Non Grant-In-Aid projects)."

4. Subsequently a letter dated 22.12.2021 (**Annexure A7**) was received from Dinesh Sharma, Scientist E, NIC Chandigarh vide which it was intimated that: -

"Regarding the transfer of funds to NICS in instalments, in continuation to the email dated 21.12.2021 of the undersigned, following points are required to be considered:

- a. *It is advisable to deposit the total funds of Rs 74.65 Lac in advance in one go and get the WorkOrder of technical manpower in one go. Also, NICS provides very flexible model to refund the unutilized project fund.*
- b. *It is pertinent to mention that in current scenario it is quite difficult to find good technical manpower, having required expertise. Hiring manpower for short spans, will be difficult as*

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without job security (at least for minimum one year), no one wants to leave the existing job.

- c. *Designations and salary structure of required manpower mentioned in Project Proposal may change according to the need within the scope of NICS I empanelment 's.*"

5. Consequently emails dated 11.01.2021 and 17.01.2021 were sent to Sh. Surjit Singh, Sh. Dinesh Sharma and Sh. Pankaj Jain with the request to provide the following clarification regarding payment to be made to NICS I:

- a. **Do the Rules of NIC provide for receipt of full advance payment before start of work?**
b. **Is it a practice to take full advance payment? If so, please give examples where NIC has received full advance payments in projects of this nature.**

6. Now an email dated 19.01.2021 has been received (**Annexure A8**) from Surjit Singh, General Manager (GM), NICS I Chandigarh vide which it has been informed that: -

"It is normal practice of NICS I to have 100 percent advance (As mentioned in PI) so that there is no issue in making payment to deployed resources.

However, NICS I can accept 40 percent advance as per GFR rule, but balance payment can be sent to NICS I account in time so that deployed resources/vendors can get the payment in time and project is not affected /delayed. This is for your information please."

7. In regards to position explained above, Authority is requested to take a decision on full advance payment for project amounting to Rs 74,65,000.00 to NICS I in two instalments i.e. 40% of this amount by 31.01.2022 & remaining 60% by 31.03.2022 as per progress/stage of development of software.

Submitted for consideration and necessary orders of the Authority.

Decision: Authority authorized the Secretary to discuss the matter with NICS I & NIC and take a final decision for release of funds.

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Development Authority
Punjab, India
Chandigarh

Development Authority
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The following table item was taken up with the permission of the Chair.

Item No.35.08: Hiring of Motor Vehicles.

E- Tender for hiring of Motor Vehicles was floated on 22/12/2021. The last date for filing technical bids & financial bids was 13/01/2022. As no bid was received till the last date, therefore the last date & time for filing of technical & financial bid was extended to 27/01/2022 (13:00 hrs). However, again no bid was received till the last date and time.

In view of this, Authority is requested to further extend the dates for filing technical and financial bids.

Authority is also requested to reconsider the Terms and Conditions of this Tender Document and make some minor changes.

Decision: After detailed discussion Authority decided that:

- a) The last date for calling technical bids and financial bids be extended to 14/02/2022.
- b) Authority also approved that required changes be made with approval of Chairperson in the tender document to remove any irritants due to which bidders are reluctant to bid.
- c) Since, hiring of vehicles through e tendering may take more time, therefore, in the interest of the official work Authority decided to hire two vehicles, one for each Member of PWRDA, by collecting quotations from the local market as a stop gap arrangement for short duration i.e. till the vehicle hiring through e-Tendering is finalized.

The Meeting ended with a vote of thanks to the Chair.

Chairperson

Office of Punjab & 36543
Note 482 3483 /ms/ 31.1.22
2021 2022 2023 /ms/

Superintendent
Punjab Water Regulation and
Development Authority

Countersigned


Secretary
Punjab Water Regulation and
Development Authority