

ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਣ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ  
ਐਸ.ਸੀ.ਓ. ਨੰ: 149-152, ਤੀਸਰੀ ਮੰਜਿਲ,  
ਸੈਕਟਰ 17-ਸੀ, ਚੰਡੀਗੜ੍ਹ।

Web Site: www.pwrda.org



**Punjab Water Regulation & Development Authority.**  
S.C.O 149-152, 3<sup>rd</sup> Floor, Sector 17-C,  
Chandigarh.  
email- smadmin.pwrda@punjab.gov.in

ਸੇਵਾ ਵਿਖੇ

1. ਸ੍ਰੀ ਸੁਸ਼ੀਲ ਗੁਪਤਾ, ਮੈਂਬਰ  
ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਣ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ।
2. ਸ੍ਰੀ ਸੁਰਿੰਦਰ ਸਿੰਘ ਕੁੱਕਲ, ਮੈਂਬਰ  
ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਣ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ।

ਮੀਮੋ ਨੰ.36543: PWRDA-PWRD0MISC/12/2020-PWRDA BR/I/28184/2021

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: 30/09/2021

ਵਿਸ਼ਾ:-

ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਣ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ ਦੀ ਚੇਅਰਮੈਨ ਜੀ ਦੀ ਪ੍ਰਧਾਨਗੀ ਹੇਠ ਮਿਤੀ 23/09/2021 ਨੂੰ 03:00 ਵਜੇ (ਬ.ਦੁਪਹਿਰ) PWRDA ਦੇ ਦਫਤਰ ਵਿਖੇ ਹੋਈ 29ਵੀਂ ਮੀਟਿੰਗ ਦੀ ਕਾਰਵਾਈ ਰਿਪੋਰਟ।

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ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸਬੰਧ ਵਿਚ।

2. ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਣ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ ਦੀ 29ਵੀਂ ਮੀਟਿੰਗ ਜੋ ਕਿ ਚੇਅਰਮੈਨ ਜੀ ਦੀ ਪ੍ਰਧਾਨਗੀ ਹੇਠ ਮਿਤੀ 23/09/2021 ਨੂੰ 03.00 ਵਜੇ (ਬ.ਦੁਪਹਿਰ) PWRDA ਦੇ ਦਫਤਰ ਵਿਖੇ ਹੋਈ ਸੀ। ਇਸ ਮੀਟਿੰਗ ਦੀ ਕਾਰਵਾਈ ਰਿਪੋਰਟ ਸਮੇਤ ਅਨੁਲੱਗ ਸੂਚਨਾ/ਅਗਲੇਰੀ ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜੇ ਜਾਂਦੇ ਹਨ।  
ਨੱਥੀ:-ਉਕਤ ਅਨੁਸਾਰ।

  
ਪ੍ਰਬੰਧਕੀ ਅਫਸਰ

ਪਿਠ.ਅੰ.ਨੰ.36543: PWRDA-PWRD0MISC/12/2020-PWRDA BR/I/28184/2021, ਮਿਤੀ,ਚੰਡੀਗੜ੍ਹ; 30/09/2021

ਉਪਰੋਕਤ ਦਾ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆ ਨੂੰ ਸੂਚਨਾ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ:-

1. ਸਕੱਤਰ, ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਣ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ।
2. ਨਿੱਜੀ ਸਕੱਤਰ/ਚੇਅਰਮੈਨ, ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਣ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ।
3. ਸੀਨੀਅਰ ਮੈਨੇਜਰ (ਪ੍ਰਸ਼ਾਸਨ ਤੇ ਤਾਲਮੇਲ) ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਣ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ।
4. ਮੈਨੇਜਰ ਅਕਾਊਂਟਸ, ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਣ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ।
5. ਸ੍ਰੀ ਜੇਬਨਪ੍ਰੀਤ ਸਿੰਘ, Executive Engineer.
6. ਸ੍ਰੀ ਇੰਦਰਪ੍ਰੀਤ ਸਿੰਘ, ਐਸ.ਡੀ.ਓ.

  
ਪ੍ਰਬੰਧਕੀ ਅਫਸਰ

**Minutes of the 29<sup>th</sup> meeting of PWRDA held on 23.09.2021 at 3.00 PM in the office of PWRDA under the Chairmanship of Shri Karan Avtar Singh, Chairperson, PWRDA.**

The Meeting was attended by Shri Sushil Gupta, Member and Shri Surinder Singh Kukal, Member. Shri A.S.Miglani, Secretary and Shri JK Jain, Senior Manager, in attendance

Item No	Agenda	Proceedings										
29.01.	<p><b>ItemNo.29.01: Confirmation of the Minutes of the 28<sup>th</sup> meeting of PWRDA held on 13.09.2021.</b></p> <p>The minutes of the PWRDA meeting held on 13.09.2021 were emailed to all concerned. Comments on agenda item no. 28.02 i.e.Action Taken Report on hiring of motor vehicles received from Sh, Sushil Gupta, Member through email 16.09.2021are as under:</p> <p align="center"><i>“I do not agree with the decision mentioned against Item no. 28.02 - regarding Hiring of vehicles. Many options were discussed and it was decided to pursue the matter of vendor not responding with Transport department failing which Tenders were to be invited urgently. This decision needs to be reflected suitably in the minutes.”</i></p> <p>Since the matter is being pursued by the office in terms of the decision of the Authority, theMinutes may be confirmed. In case any further decision of the Authority is required in this matter, a fresh Agenda Item will be placed before the Authority.</p>	Confirmed.										
29.02	<p><b>Action Taken Report. ATR on the decisions taken in the last 28th Meeting of the Authority is as under:</b></p> <p><i>28.03: Approval of MoU submitted by HDFC Bank for development of software solutions for the Authority.</i></p> <p>MoU as approved by the Authority has been signed with the HDFC Bank on17/09/2021</p> <p><i>28.04: Proposal of a Procedure for Placing Surplus Monies in Term Deposits.</i></p> <p>The Authority has approved the procedure for placement of receipts of PWRDA Fund in TDs/FDs. Action will be taken accordingly.</p>	Noted.										
29.03	<p><b>Recruitment of Staff</b></p> <p><b>A.</b> In its meeting held on 01/10/2020 Authority decided to fill various vacant posts in phased manner. The relevant minutes of the meeting are attached as <b>Annexure A1</b>. In this meeting, the Authority also decided that :</p> <p><i>“.....Keeping in view the urgent need to get some experienced persons to start the office functioning</i></p>	<p><b>A.</b> The Authority approved the filling up of following posts on contract and their monthly remuneration as under:</p> <table border="1" data-bbox="906 1734 1516 1885"> <thead> <tr> <th data-bbox="906 1734 976 1885">Sr Nu m.</th> <th data-bbox="976 1734 1122 1885">Name of post</th> <th data-bbox="1122 1734 1214 1885">Num ber of posts</th> <th data-bbox="1214 1734 1360 1885">Monthly Remune ration</th> <th data-bbox="1360 1734 1516 1885">Remarks</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Sr Nu m.	Name of post	Num ber of posts	Monthly Remune ration	Remarks					
Sr Nu m.	Name of post	Num ber of posts	Monthly Remune ration	Remarks								

properly, it was decided that one post each of Senior Manager (Administration & Coordination), Manager Accounts, Administrative Officer and four posts of Private Secretary be filled up immediately through retired persons or serving public sector employees, who are eligible as per the Draft Regulations approved by the Authority. The Secretary was asked to take the necessary steps in this regard expeditiously.....”

Accordingly, one post each of Senior Manager (Administration & Coordination), Manager Accounts, Administrative Officer & Private Secretary have been filled on contract basis. Besides this, one post each of Accountant & Senior Office Executive has been filled up through outsourcing.

**B.** In view of the present requirements, the following posts may be filled immediately on contract basis after calling applications.

Sr. No.	Name of Post	Post Sanctioned	Posts To be Filled	Indicative Remuneration fixed for 2020-21 as per Service Regulation
1.	Senior Manager (Legal)	1	1	Rs 1,20,000
2.	Senior Manager (IT)	1	1	Rs 1,20,000
3.	Senior Manager (Media and Communication)	1	1	Rs 1,20,000
4.	Legal Executive	1	1	Rs 45,000
5	Technical Expert (Based on qualifications and experience)	4	3	Rs 70,000 to 1,20,000

A copy of Service Regulations 2020 is placed at

**Annexure A2**

The educational qualifications and experience for the above posts as per Service Regulations is given below:

**1. Senior Manager (Legal) :**

A. Public Sector:

A Law Officer who is working as or has retired from the post of Deputy District Attorney or equivalent;

OR

		to be filled		
1	Senior Manager (Legal)	1	Rs one Lakh	To be filled out of Candidates from Public Sector
2	Senior Manager (I.T.)	1	Rs 80,000/-	-
3	Technical Manager (Groundwater)	1	Rs 70,000/-	Against sanctioned post of Technical Expert
4	Technical Manager (Agriculture)	1	Rs 70,000/-	Against sanctioned post of Technical Expert
5	Legal Executive	1	Rs 45000/-	To be filled out of candidates from Private Sector

**B.** Applications will be invited through advertisement in two Newspapers and the web site of the Authority.

**C.** The candidates for posts mentioned at Serial number 1, 2, & 5 must possess the minimum qualifications and experience provided in the Service Regulations.

**D.** The minimum qualifications and experience for Technical Manager (Groundwater) and Tehnical Manager (Agriculture) would be as follows:

**Technical Manager (Groundwater)**

1) Post-graduate Degree in Geology/Applied Geology/Hydrogeology/Groundwater/Earth Science/Geo Science from a recognized University/Institute, and

<p>B. Private Sector LL.B with 10 years' experience of legal work out of which at least 5 years should be as a practicing Advocate in the High Court or as an Associate with a reputed law firm.</p> <p><b>2. Senior Manager (IT) :</b></p> <p>B.Tech/B.E. with 10 years' experience in the analysis, design, development, implementation, operation, maintenance, integration and up gradation of relevant software projects and software systems</p> <p><b>3. Senior Manager (Media and Communication):</b></p> <p>Masters degree in English, Punjabi or Mass Communication; and 10 years' experience in strategic communication including expertise in print media, social media and electronic media.</p> <p><b>4. Legal Executive:</b></p> <p>A. Public Sector:</p> <p>Any person working in the rank of Senior Assistant or retired as Law officer, and holds a degree of LL.B.;</p> <p style="text-align: center;">OR</p> <p>B. Private Sector: LL.B. degree with 2 years' experience of legal work. Should possess proficiency in working on computers and legal drafting.</p> <p><b>5. Technical Expert:</b></p> <p>Post Graduate in the relevant discipline. Qualifications and experience to be determined by the Authority as per nature and level of expertise required.</p> <p><b>C. It is proposed that:</b></p> <p>a) Above posts may be filled on contract basis after calling applications through advertisement in the Newspapers.</p> <p>b) Since, the remuneration given in the Service Regulations is indicative, hence a decision on the actual remuneration to be paid may be taken.</p> <p>c) The post of Senior Manager (Legal) may be filled on contract out of public sector candidates only. As per Regulation 4(3) the Authority is competent to choose to make appointments either from the public sector or from the private sector candidates. Regulation 4(3) is as under:- <i>"In case of posts where recruitment can be made from more than one pool of eligible candidates</i></p>	<p>2) Minimum five years' working experience in the field of Groundwater/Hydrogeology as on the closing date for application.(Working as JRF/SRF after obtaining essential qualification shall count towards experience)</p> <p><b>Technical Manager (Agriculture):</b></p> <p>1) Post-graduate Degree in Agriculture,(preferably Agronomy/Soil Sciences) from a recognized University/Institute, and</p> <p>2) Minimum five years' experience as Extension Specialist in agriculture and allied field as on the closing date for application.</p> <p><b>E.</b> The Chairperson was authorized to approve the desirable qualifications and the job description for the above posts, if required.</p> <p><b>F.</b> The Authority decided that PPCB, which has been designated as the Implementing Agency of PWRDA, may be asked to direct the Outsourcing Agency engaged by it to deploy its staff in PWRDA for providing the following support services till PWRDA makes its own arrangements:</p> <p>a. Support services for management of Human Resources of the Authority, and maintaining of office record, accounts etc. and assistance in implementing and follow up of Directions on Groundwater Extraction of the Authority</p> <p>b. Support services for work relating to dictation, typing, printing, emailing, filing of documents, fax machine operation, connecting phone calls, keeping a record of phone calls, etc.</p> <p>c. Security services to safeguard the premises and infrastructure of the Office.</p> <p>d. Support services for delivery of various official documents, files etc. of PWRDA at various Government offices/PSUs and other places within the local limits of Chandigarh/Mohali.</p> <p>e. Support for upkeep of office premises and ensuring proper cleanliness of the entire office space including Toilets, Pantry Kitchen etc.</p> <p><b>G.</b> The qualifications and experience for the staff to be deployed for performing the support services will be as provided in the <b>Appendix-B</b></p>
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<p><i>specified in Annexure-B, the Authority may choose to make appointments from any pools.”</i></p> <p>d) In terms of Regulation 5 of the Service Regulations, the Authority is competent to</p> <ol style="list-style-type: none"> <li>1. <i>specify desirable qualifications in addition to the qualifications mentioned in the Service Regulations,</i></li> <li>2. <i>to modify, or change the nomenclature or qualifications of any post depending upon the requirement of human resources.</i></li> </ol> <p>Therefore, if so required, the desirable qualifications &amp; experience for the posts of Senior Manager (IT) &amp; Senior Manager (Media &amp; Communication) may be decided.</p> <p>e) Essential and desirable qualifications, nature of work etc for two posts of <b>Technical Experts ( one Sr. Manager and one Manager Groundwater)</b> have been proposed by Sh. Sushil Gupta (email dated 06/05/2021). Similarly, Dr. Surinder Singh Kukal has proposed the qualifications etc of Technical Expert Agriculture (email dated 05/05/2021) These are as under:</p> <p><b>MANAGER ( GROUND WATER) : 70000/-</b>  <b>Description of Duties:</b></p> <ul style="list-style-type: none"> <li>• Collection of data in field including field surveys .</li> <li>• Collection and Collation of existing data of groundwater and related domains from various sources, its digitisation.</li> <li>• Entering data in relevant software such as ArcGIS, GEMS etc</li> <li>• Capturing data through GPS tools in field. Preparation of GIS datasets of the collected data .Desk-based data capture (digitising) to convert paper maps to GIS datasets</li> <li>• Providing assistance to Sr. Manager(GW), PWRDA in integration , analysis and interpretation of data</li> <li>• Preparation of various thematic maps, litho logical sections, block diagrams etc</li> <li>• Assessment of groundwater resources at various scales and boundaries.</li> <li>• Communication with stakeholders.</li> </ul> <p><b>Essential Qualifications</b></p> <p>Post-graduate degree in Geology / Applied Geology/ Hydrogeology/Groundwater/Earth Science/Geo science from a recognised University .</p>	<p>of Service Regulations. The staff to be deployed and their will be as under:</p> <ol style="list-style-type: none"> <li>i. Three Senior Office Executives@ Rs. 35,000/- each</li> <li>ii. One Accountant @ monthly remuneration of 35,000/-</li> <li>iii. Five Office Executive @monthly remuneration Rs. 25,000/-each</li> <li>iv. One Client Relation Officer @monthly remuneration Rs. 25,000/-</li> <li>v. Six Multi-Purpose Support Staff at the DC rates.</li> <li>vi. Two Security Staff at the DC rates.</li> </ol> <p><b>H.</b> The Authority would pay for the support services to PPCB as follows:</p> <ol style="list-style-type: none"> <li>i. the remuneration to be paid by the Agency to the staff deployed,</li> <li>ii. All statutory payments required to be paid/ deposited as per law by the Agency in respect of the staff deployed by it in PWRDA.</li> <li>iii. GST as applicable.</li> <li>iv. Service charges of the Agency as may be determined by PPCB.</li> </ol>
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**Essential Work Experience :**

- 1) At least 5 (five) years working experience in the field of Groundwater/Hydrogeology as on the closing date of application ( working as JRF/SRF after obtaining essential qualification shall count towards experience)
- 2) Proficient in various OFFICE software packages ( MS WORD, EXCEL, POWERPOINT, ACCESS etc)
- 3) Working knowledge of GIS

**Desirable Experience:**

- 1) Working knowledge of use of software like MODFLOW, ArcGIS etc.
- 2) Work experience in Punjab, Haryana, Uttar Pradesh or other alluvial areas.
- 3) Communication skills in Hindi as well as Punjabi

**Age :** Not more than 40 years as on the closing date of application

**SENIOR MANAGER ( GROUND WATER):**  
**1,20,000/-**

**Description of Duties:**

- Collection and Collation of existing data of groundwater and related domains from various sources, its digitization.
- Preparation of GIS datasets of the collected data . Desk-based data capture (digitizing) to convert paper maps to GIS datasets, interpretation of datasets as per the requirement of the project.
- Proficiency in writing, compilation ,writing, editing and reviewing of scientific reports.
- Planning and execution of studies to assess the impact of various directions of PWRDA on groundwater regime in time and space.
- Groundwater Flow and solute transport modeling.
- Preparation as well as examination of groundwater recharge schemes/projects.
- Assessment of groundwater resources at various scales and boundaries and projections for future.
- Preparation of R&D projects , especially for topics related to impact of climate change on water resources.
- Communication with stakeholders.

**Essential Qualifications:**

Post-graduate degree in Geology / Applied Geology/ Hydrogeology/Groundwater/Earth Science/Geo science from a recognised University.

**Essential Work Experience :**

- 1) At least 15 years working experience in the field of Groundwater/Hydrogeology as on the closing date of application.
- 2) Proficient in various OFFICE software packages ( MS WORD, EXCEL, POWERPOINT, ACCESS etc)
- 3) Proficient in GIS
- 4) Designing and examination of feasibility of Artificial recharge projects in alluvial areas.
- 5) Assessment of Groundwater Resources as per GWEC methodology and any other method/s.

**Desirable Experience:**

- 1) Experience in Groundwater flow modeling
- 2) Working knowledge of use of software like MODFLOW, or similar.
- 3) Work experience in Punjab, Haryana, Uttar Pradesh or other alluvial areas.
- 4) Communication skills in Hindi as well as Punjabi

**Age** Not more than 65 years for direct recruit and 50 years for deputationist as on the closing date of application

**Appointment of Technical Expert (Agriculture)**

**Proposed Designation:** Senior Agricultural Specialist

**Salary:**

**Period of appointment:** Initially one year, but extendable further on yearly basis depending on his/her performance

**Nature of work:**

- To assist Member, PWRDA for planning diversification of rice-wheat system with respect to irrigation water savings
- To oversee the execution of water conservation schemes in agricultural sector
- To train the trainers for water conservation and other agricultural schemes from time to time
- To communicate with farmers regarding the issues of declining water resources and tips for saving water in agricultural sector

**Qualifications:****Essential**

1. Bachelor's degree in Agriculture from a recognized institute
2. Masters' or Doctorate degree in the subject of

	<p>Agronomy/Soil Science</p> <p>3. Should have at least 10 years of experience as Extension Specialist in the concerned subject with grade pay of Rs 9,000 or above</p> <p><b>Desirable</b></p> <ol style="list-style-type: none"> <li>1. Should be able to communicate freely in Punjabi</li> <li>2. Should be well aware of the agro-climatic region-specific scenarios of climate change</li> <li>3. Should have a thorough knowledge of the issues being faced by the farmers of Punjab including the depletion and deterioration of water resources in the state</li> <li>4. Should have knowledge of irrigation water management in field crops and horticultural crops</li> </ol> <p>The Authority may decide on the qualification experience remuneration and period of contract for the above Technical Experts.</p> <p><b>D.</b> The Authority also urgently requires to engage a service provider who will provide various support services by deploying its personnel in the Authority. It will be appropriate to float a tender to select the service provider.</p> <p>It is proposed that the Chairperson may be authorized to approve the tender document and other modalities for selection of the Service Provider.</p>									
<p><b>29.04</b></p>	<p><b>To approve Sitting Fee, TA/DA rates for attending the meeting of Advisory Committee on Water Resources by the Non-Official Members.</b></p> <p>The Department of Water Resources Punjab vide letter no. 110-13/CE/PR, ISW, dated 23/3/2021(Annexure-A3) sent the following proposal to approve Sitting Fee, TA/DA rates for the Non-Official Expert Members for attending the meetings of the Advisory Committee on Water Resources :</p> <table border="1" data-bbox="214 1730 873 1875"> <thead> <tr> <th></th> <th>Type of Allowance</th> <th>Amount</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>a) Sitting Fee</td> <td>Rs.750/- per</td> <td>As per instructions</td> </tr> </tbody> </table>		Type of Allowance	Amount	Remarks	1	a) Sitting Fee	Rs.750/- per	As per instructions	<p>Approved.</p>
	Type of Allowance	Amount	Remarks							
1	a) Sitting Fee	Rs.750/- per	As per instructions							



		meeting	dated 26-12-18 issued by the Government of Punjab Department Finance, Directorate of Public Enterprises & Disinvestment, Chandigarh.
	b) Daily Allowance	Rs. 300 per meeting per day for each day of the journey and for which sitting fee is not paid	
2	Travelling Allowance	At the rate admissible to Grade A officers of the Government	As per Para-7 of Advisory Committee Regulations, 2020.

This subject matter was discussed in the PWRDA meetings held on 09.04.2021, 01.06.2021 and 03.09.2021.

Regulation 7 of the Punjab Water Regulation and Development Authority (Advisory Committee) Regulation, 2021 is as under:

***“A Member of the Committee who is not a Government servant or an employee of a Public Sector Undertaking shall be entitled to receive for each day on which a meeting is held and he is present, a travelling allowance at the rate admissible to Grade-A officers of the Government and a sitting fee as approved by Authority.”***

As per the Punjab Civil Service Rules Volume III (Travelling Allowance Rules ) Rule 2.1 Daily Allowance is a kind of Travelling Allowance. This Rule is as follows:

***“2.1 The following are the different kinds of travelling allowances which may be drawn in different circumstances by Government employees:***

***a) Permanent travelling allowance.***

*b) Conveyance and horse allowance.*

*c) Mileage allowance.*

*d) Daily allowance.*

*e) The actual cost of travelling.”*

Further, the State Govt. Employees are divided into 5 Grades for entitlement for Travelling Allowance under Rule 2.15 which is reproduced below:

**SECTION IV—GRADES OF GOVERNMENT EMPLOYEES**

**2.15. The Government employees are divided into following five grades, namely:**

**Table**

<b>Grades of Government Employees</b>	<b>Grade Pay in Rupees</b>
<b>First</b>	<b>10,000 and above</b>
<b>Second</b>	<b>76,00 and above but less than 10,000</b>
<b>Third</b>	<b>54,00 and above but less than 76,00</b>
<b>Fourth</b>	<b>38,00 and above but less than 54,00</b>
<b>Fifth</b>	<b>Below 3,800</b>

Thus Grade A officer referred in Regulation 7, does not find mention in the TA Rules. However, for the TA/DA to be determined for the non-official members, it is necessary to decide the Grade in which he will be deemed to fall in the table above. Since the non official members will be senior level experts it is proposed that the Authority, if it deems fit, may approve that :

***“It is clarified that keeping in view the provisions of Regulation 7 of the PWRDA Advisory Committee Regulations 2021, A Member of the Advisory Committee who is not a Government servant or an employee of a Public Sector Undertaking shall be entitled to receive all travelling allowances including daily allowance at the rates admissible to Grade First officers of the Government under the Punjab Civil Service Rules Volume III (Travelling Allowance Rules) as amended from time to time.”***

**Sitting Fee:** As per Regulation 7 of Advisory Committee Regulations, the rate of sitting fee has

	<p>to be decided by the Authority. PWRDA may not be able to attract the services of eminent and reputed experts with the meager Sitting Fee of Rs.750/- proposed by the Government. Sitting Fee given by Govt. of India to various experts is more reasonable. As an example, letter number G-14/1/2017-IFD Section Dated 02.05.2017 of Government of India, Department of Water Resources, River Development &amp; Ganga Rejuvenation is attached herewith for perusal of the Authority. (<b>Annexure-A4</b>).</p> <p>Therefore, it is proposed that the Authority if deems fit may approve that:</p> <p><b><i>“A Member of the Advisory Committee who is not a Government servant or an employee of a Public Sector Undertaking shall be entitled to receive for each day on which a meeting is held and he is present, a Sitting Fee of Rupees Four Thousand Only”</i></b></p>	
29.05	<p><b>Assistance to PPCB for performing the work of Implementing Agency:</b></p> <p>1) Vide order Dated: 28/04/2021 (<b>Annexure-A5</b>) The Government of Punjab has designated Punjab pollution Control Board, Patiala as Implementing Agency for Punjab Water Regulation and Development Authority, under Section 29 of the Punjab Water Resources (Regulation and management) Act, 2020.</p> <p>2) Pursuant to this order the details of the work to be performed by the Implementing Agency was communicated to PPCB vide letter Dated: 06/05/2021 by Secretary, PWRDA (<b>Annexure-A6</b>).</p> <p>3) In response to this letter, PPCB vide letter Dated: 18/06/2021 (<b>Annexure A-7</b>) inter alia replied that:</p> <p>a) It will be able to perform only part of the functions which are as under:</p> <ol style="list-style-type: none"> <li>i. Ensure compliance of Directions in respect to industrial sector.</li> <li>ii. Appraise and Monitor Water Conservation Schemes in respect to industrial sector.</li> <li>iii. Provide scientific inputs for decision in respect of industrial sector.</li> </ol> <p>b) It shall require to recruit the following additional staff for performing the above functions:</p> <ol style="list-style-type: none"> <li>i. One Sr. Environmental Engineer</li> </ol>	<p>It was approved in principle that the funds required by Punjab Pollution Control Board for performing all such functions as Implementing Agency except for Water Conservation Schemes in Agriculture will be provided by the Authority and PPCB should start performing the duties of the Implementing Agency, immediately with its existing staff or by engaging staff on contract.</p>

	<ul style="list-style-type: none"> <li>ii. 3 Environmental Engineers</li> <li>iii. 12 Assistant Environmental Engineers</li> <li>iv. 24 Junior Environmental Engineers</li> <li>v. 16 Clerks-cum-Data Entry Operators</li> <li>c) The above staff shall be merged with the existing staff of PPCB. The functions of IA will be carried out by the entire staff of PPCB along with their existing duties.</li> <li>d) Out of these the PPCB will consider deputing one SEE, One EE and 2 AEEs in the office of PWRDA.</li> <li>e) The expenditure on account of salary of the above said staff and conveyance (roughly Rs. 3.5 crore + Rs. 0.5 crore = Rs. 4.0 crore per annum) will be chargeable to PWRDA for performing above functions.</li> <li>4) On 25/08/2021 a meeting was held by Chairperson PWRDA with Chairman PPCB (Minutes are attached at <b>Annexure A-8</b>), wherein it was agreed that PPCB will perform all functions pertaining to Groundwater Directions as Implementing Agency except the monitoring of the Water Conservation schemes in the agriculture sector. It was also agreed that PPCB may recruit more staff for this work as proposed by it and the funds for meeting the expenses of PPCB for performing the function of IA shall be met by PWRDA.</li> <li>a) It is proposed that in view of the above, the Authority APPROVE in principle the proposal of PPCB for providing the funds for the staff required by it and other expenses for performing functions of IA as conveyed by letter Dated: 18/06/2021.</li> <li>b) Since the recruitment of staff by PPCB will take time, PPCB may be directed that it will start performing the duties of IA immediately with its existing staff or by engaging staff on contract or by outsourcing the work etc. If any additional expense is incurred for this, the same will be provided by PWRDA on receipt of details from PPCB.</li> </ul>	
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29.06	<p>Regarding approval of Ground Water Charges U/S 17(5) of The Punjab Water Resources (Management and Regulation) Act, 2020.</p> <p>ਸਕੱਤਰ, ਪੰਜਾਬ ਜਲ ਨਿਯੰਤਰਨ ਤੇ ਵਿਕਾਸ ਅਥਾਰਟੀ ਨੇ ਪੱਤਰ ਮਿਤੀ 20/07/2021 (Annexure-A9) ਰਾਹੀਂ Ground Water Charges ਦੀ ਮੰਨਜ਼ੂਰੀ ਲਈ ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ, ਪੰਜਾਬ ਸਰਕਾਰ ਜਲ ਸਰੋਤ ਵਿਭਾਗ, ਨੂੰ ਤਜਵੀਜ਼ ਭੇਜੀ ਸੀ।</p> <p>ਇਸ ਸਬੰਧ ਵਿੱਚ ਸਰਕਾਰ ਨੇ ਆਪਣੇ ਪੱਤਰ ਨੰ. 11/21/2020ਪੀਜੇ-3/614, ਮਿਤੀ 13/09/2021 (Annexure-A10) ਰਾਹੀਂ ਸੂਚਿਤ ਕੀਤਾ ਹੈ ਕਿ</p> <p>“ਵਿਸ਼ਾ ਅੰਕਿਤ ਮਾਮਲੇ ਸਬੰਧੀ ਆਪ ਦੀ ਤਜਵੀਜ਼ ਸਨਮੁੱਖ Groundwater Charges ਨੂੰ ਪ੍ਰਵਾਨਗੀ ਦਿੱਤੀ ਜਾਂਦੀ ਹੈ। ਇਸ ਸਬੰਧੀ ਅਗਲੇਰੀ ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ ਆਪਣੇ ਪੱਧਰ ਤੇ ਕਰਨੀ ਯਕੀਨੀ ਬਣਾਇਆ ਜਾਵੇ ਅਤੇ ਕੀਤੀ ਗਈ ਕਾਰਵਾਈ ਬਾਰੇ ਸਰਕਾਰ ਨੂੰ ਸੂਚਿਤ ਕੀਤਾ ਜਾਵੇ।</p> <p>ਇਹ ਮੰਨਜ਼ੂਰੀ ਸਮਰੱਥ ਅਥਾਰਟੀ ਦੀ ਪ੍ਰਵਾਨਗੀ ਨਾਲ ਜਾਰੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ।”</p> <p>ਲਿਹਾਜ਼ਾ ਵਿਚਾਰਨ ਹਿੱਤ ਪੇਸ਼ ਹੈ।</p>	Noted.
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The Meeting ended with a vote of thanks to the Chair.

Chairperson

Office ਦੀ ਮਸ਼ੀਨ ਨੰ: 36543 ਦੇ  
ਨੰ: 374 ਮਿਤੀ 30.9.21  
ਤੇ ਡਿਪਟੀ ਸਕੱਤਰ ਦੀ ਏਕ ਪ੍ਰਕਾਰ  
ਦੀ ਤਜਵੀਜ਼ ਹੈ।

  
Superintendent  
Punjab Water Regulation and  
Development Authority