

IMPORTANT POINTS FOR FILLING OF APPLICATION FORM FOR GRANT OF GROUNDWATER EXTRACTION PERMISSION

1. The applicant should go through the Punjab Groundwater Extraction and Conservation Directions, 2023, carefully before applying.
2. The User must apply for permission for extraction of groundwater for each of its Units through separate applications. The applications can be filed directly by the User or by an Authorized Applicant.
3. The Application form should be filled in and signed after reading the Directions carefully. The application must be properly typed. Hand filled application will not be accepted.
4. All pages of the application should be signed and stamped by the User/Authorized applicant.
5. All enclosures should be self- attested and stamped by the User/Authorized applicant.
6. The Application complete in all respects must be submitted by hand along with documents in the office of PWRDA or by Registered post.
7. In addition, the signed application along with the enclosures must also be scanned and emailed along with documents to permission.pwrda@punjab.gov.in *Note: Application will be processed only after receipt of both hard and soft copies mentioned above.*
8. The payment of the Application Fee and other charges including Security Deposit, as defined in the Chapter 4 of the Directions, may be made by online transfer to HDFC Bank Account 50100071567691, IFSC: HDFC 0000035 of the Authority through Debit Card or Net Banking NEFT/RTGS.

Enclosures required:

1. Copy of previous permission (ad-interim) issued by the Authority, if any
2. Address proof of Unit.
3. Address and ID Proof of User, such as PAN Card/Aadhaar Card/ Voter Card/Driving License, or Letter of Incorporation (in case of company) including ID Proof of User who has Authorized the Applicant to apply for permission etc.
4. Partnership deed/ Registration Certificate/Letter of Incorporation of Company or Firm etc.
5. ID proof of Applicant (Aadhaar Card/ Voter Card/Valid Driving License)
6. Copy of PAN card of Unit.
7. Copy of GST Identification Number of Unit/User. (if applicable)
8. Authorisation letter/Copy of resolution by Competent Authority authorizing the Applicant to apply.(if applicable)
9. Copy of latest Electricity Bill of Unit (if applicable)
10. Copy of Consent to Operate/Establish issued by PPCB. (if any)
11. Copy of NOC issued by CGWA if valid on the date of Application.
12. Hydrogeological Report, in case the permission is sought for extraction of more than 1500 cubic metres of brackish/saline groundwater per month.
13. Chemical analysis report of water as per IS-10500:2012 from NABL accredited lab. (In case

of freshwater withdrawal and only for Existing units extracting 15000 cubic metre and above per month) (the report submitted should not be older than Six Months prior to date of application)

14. Strata Chart and Assembly design details of existing extraction structure.
15. Details of existing Piezometer and DWLR. (if installed)
16. Date and time stamped photograph showing the reading of Water Meters, if installed at the time of submission of application.
17. Copy of Water Meter Calibration Certificate (if available).
18. Layout plan showing the location of tube wells.
19. Photograph of sealed abandoned/defunct structures, if any.
20. Proof of payment. (Receipt/Bank Account Statement etc.).

Note: The applicant may be required to submit any other document as required by the Authority.



FORM: GW 01

PUNJAB WATER REGULATION AND DEVELOPMENT AUTHORITY

SCO 149-152, SECTOR 17, CHANDIGARH – 160017

APPLICATION FOR PERMISSION OF GROUNDWATER EXTRACTION

1		REGISTRATION DETAILS	
1.1	NAME OF UNIT:		
1.2	WHETHER AD-INTERIM PERMISSION TAKEN (YES/NO)		
	IF YES, Mention the details as below:		
1.2.2	AD-INTERIM UID		
1.2.3	AD-INTERIM PERMISSION NUMBER		
1.3	GSTIN of the UNIT/USER		
1.4	PAN OF UNIT/USER		
1.5.1	Whether Unit Falls Within the Zone Of Influence of a Wetland, as Notified by the Central Government, State Governments and by the Wetland Authorities (Y/N)		
1.5.2	If Yes, please attach Consent/Approval of the Wetland Authority.		
2		USER DETAILS	
2.1	NAME OF THE USER <i>(attach ID proof)</i>		
2.2	HEAD-OFFICE ADDRESS		
	PHONE		
	EMAIL		
	ANY OTHER		
2.3	TYPE OF OWNERSHIP OF THE UNIT <i>(Proprietor/Partnership/ Limited Liability Partnership (LLP)/ Company/Society, Trust Others (please specify)</i>		
2.4	NAME(S) & DESIGNATION OF PROPRIETOR/OWNER/MANAGING PARTNER/MD/CEO		
2.5	NAME AND DESIGNATION OF PERSON(S) WHO HAS AUTHORIZED THE APPLICANT TO APPLY ON BEHALF OF THE USER		
2.6	NAME AND DESIGNATION OF PERSON WHO HAS SIGNED THE AUTHORIZATION LETTER AUTHORIZING THE APPLICANT TO APPLY ON BEHALF OF THE USER <i>(Attach copy of ID proof of Authorizing Person)</i>		

3 ADDRESS/COMMUNICATION DETAILS OF APPLICANT		
3.1	NAME & DESIGNATION OF APPLICANT <i>Note: Attach copy of resolution/ letter of Authority, authorizing the applicant to apply on behalf of the User.</i>	
3.2	ADDRESS OF APPLICANT MOBILE PHONE NO. EMAIL ANY OTHER (PHONE/EMAIL)	
3.3	PARTICULARS OF ID PROOF OF APPLICANT ATTACHED (PAN/AADHAAR NUMBER/VALID DRIVING LICENSE)	
4 UNIT DETAILS		
4.1	LOCATION OF UNIT <i>(Detailed address of Unit)</i> VILLAGE / CITY HADBAST NUMBER OF VILLAGE (if Available) BLOCK/ASSESSMENT AREA <i>Note: Please see Table A5 in Annexure 1 of the Directions 2023.</i> DISTRICT PIN OTHER DETAILS <i>(If Any)</i>	
4.2	GIS COORDINATES OF THE UNIT AT THE EXTRACTION STRUCTURE <i>(Latitude & Longitude)</i> <i>Note: Coordinates may be taken at the highest extraction capacity structure, in case of multiple extraction structures, through reliable apps such as Google Maps Etc..</i>	
4.3	POWER CONNECTION ACCOUNT NUMBER ALONG WITH NAME OF THE ELECTRICITY SUB-DIVISION: <i>(Attach copy of latest available bill)</i> (in case of new Unit, the above details shall be furnished before start of extraction)	

4.4	TYPE OF UNIT <i>(Industrial/ Commercial/ Institutional/Housing Infrastructure/ Mining/Construction/ other(specify))</i>	
4.5	MAIN PROCESS/ACTIVITY/BUSINESS OF THE UNIT <i>(Short Description not exceeding 50 words may be given)</i>	
4.6	IS UNIT ALREADY EXTRACTING GROUND WATER	
4.6.1	If NO <i>(Likely date of start of extraction)</i>	
4.6.2	If YES <i>(Date since extracting)</i>	
4.7	IS UNIT REGISTERED WITH PPCB (Yes/No)	
4.7.1	IF YES (REGISTRATION NO.)	
4.7.2	HAS UNIT OBTAINED CONSENT TO ESTABLISH OR CONSENT TO OPERATE FROM PPCB AND/OR PERMISSION FROM OTHER STATUTORY AUTHORITY (Yes/No/Not Required)	
4.7.3	If YES, GIVE CONSENT LETTER NUMBER AND DATE	
4.8	CGWA NOC	
4.8.1	WHETHER NOC APPLIED FOR (Yes/No)	
4.8.2	IF YES, DATE/MONTH/YEAR OF APPLICATION	
4.8.3	WHETHER CGWA NOC GRANTED, PENDING OR REJECTED	
4.8.4	IF NOC GRANTED	
4.8.4.1	EXPIRY DATE OF NOC	
4.8.4.2	QUANTITY OF GW EXTRACTION PERMITTED	
4.8.4.3	NUMBER OF TW'S PERMITTED	
4.8.5	IF REJECTED	
4.8.5.1	IF REJECTED, GIVE DATE OF REJECTION	
4.8.5.2	REASON FOR REJECTION IN BRIEF	
4.8.6	IF PENDING	

4.8.6.1	QUANTITY OF GW EXTRACTION REQUESTED	
4.8.6.2	NUMBER OF TWS REQUESTED	

5. DETAILS OF GROUNDWATER EXTRACTION APPLIED FOR (in m³/month)

5.1 GROUNDWATER REQUIREMENT

TOTAL WATER REQUIREMENT:					TOTAL GROUNDWATER REQUIRED:	
Total Water Requirement	Availability from Water sources Other than Ground Water				Ground Water required #	
	Surface water	Municipal/ Piped water	Treated waste water	Other (specify)	Fresh Water	Brackish/Saline Water*
(1)	(2)	(3)	(4)	(5)	(6A)	(6B)

* For extraction of brackish/saline water volume more than 1,500 cubic meters per month, attach the reports as per para 4.11 A of the Directions, 2023.

Housing infrastructure units to specify drinking and domestic requirement _____ m³/month. Such unit shall install water meters to provide actual volume of Groundwater for different usages.

Note: In case of dewatering, details be given as per para 4.12 of the Directions.

5.2 DETAILS OF EXISTING FUNCTIONAL TUBE WELLS

Sr No. of tube-well	Date on which energized	Depth of Well (m)	Diameter of well (cm)	Maximum Discharge Capacity (lpm)	HP of Pump	Depth at which pump lowered (mbgl*)	Source of power-Diesel/Electric/solar/other
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1							
2							
3							

Sr. No. of tube-well	Whether meter installed is as per specification	Details of Meter Make/Model	FCRI Model Approval Certificate/ BIS Certificate Details	Date of Last Calibration (Attach Certificate)	Water Meter Reading on the date of submission of this Application (Attach date and time stamped photograph showing the reading of each meter)	Remarks
1	(9)	(10)	(11)	(12)	(13)	(14)
1						
2						
3						

*mbgl- metres below ground level

** If not, a water meter of required specifications shall be installed within 3 months of the date of permission as per para 5.1 of the Directions.

Note 1: Chemical analysis details for Units extracting > 15,000 m³/month as per para 3.19 of the Directions.

Note 2: Attach Strata Chart, Assembly design

5.3 DETAILS OF PROPOSED TUBE WELLS

(To be constructed/under construction)

Sr. No.	Proposed Depth (m)	Likely Discharge (lpm)	Quantity of groundwater proposed to be extracted /month (m ³)	Likely date of commissioning	Remarks
(1)	(2)	(3)	(4)	(5)	(6)
1.					
2.					

Note: Additional Details must be submitted as per Table 5.2 above within 30 days of commissioning of tubewell/s.

5.4 Status of Treated Waste Water

Waste Water Generated (m ³ /day)	Treatment Details	Treated Waste Water recycled back into process (m ³ /day)	Treated Waste Water re-used for flushing, greenbelt, Irrigation for agriculture, construction etc. (Please specify) (m ³ /day)	Treated Waste Water Discharged (m ³ /day)	Manner of Discharge, details thereof (m ³ /day)
(1)	(2)	(3)	(4)	(5)	(6)
1.					
2.					

6. WATER METERING AND GROUND WATER MONITORING

6.1. WATER METERS

Permitted Volume of Groundwater Extraction	Type of Water Meter	Whether installed as per specifications* (Yes/ No)
Up to 1,500 cubic metres per month	Mechanical meter or Digital flow meter with or without telemetry	
More than 1,500 cubic metres per month	Digital Flow Water Meter with Telemetry	

* For required specification visit <https://pwrda.org/>

6.2. GROUNDWATER LEVEL MEASUREMENT (If permission sought for >15000 m³/month)

Piezometer Location (GPS)	Diameter (cms)	Zones Tapped (in meters)	Total Depth (in meters)	DWLR Details#
(1)	(2)	(3)	(4)	(5)

If installed, details as per <https://pwrda.org/>

7	WATER CONSERVATION	
7.1	IS THE UNIT ALREADY CARRYING OUT WATER CONSERVATION (YES/NO)*	
7.2	DOES THE UNIT PROPOSE TO CARRY OUT WATER CONSERVATION (YES/NO)*	
	* Conservation Credit will be available only after the water conservation scheme is approved by the Authority in accordance with Chapter 2 of the Directions.	
8	LAYOUT PLAN INDICATING LOCATION OF EXTRACTION STRUCTURES: YES/NO	
	<i>{attach approved building plan or self-certified Layout Plan onA3 size sheet showing the location of the Tube wells, abandoned/ defunct structures, piezometer (if installed), rainwater harvesting and recharge structures along with digital copy of the same.}</i>	

9	ABANDONED /DEFUNCT STRUCTURES	
9.1	NUMBER OF ABANDONED /DEFUNCT TUBEWELLS/ RAINWATER HARVESTING AND RECHARGE STRUCTURES IN UNIT PREMISES:	
9.2	NUMBER OF STRUCTURES SEALED	
9.3	METHOD OF SEALING (Concrete Sealed/Earth Sealed/Any other)	
9.4	DATE OF SEALING OF EACH STRUCTURE	
9.5	LATITUDE AND LONGITUDE OF EACH SEALED STRUCTURE	
9.6	PHOTOGRAPH(S) OF SEALED STRUCTURE(S)	
9.7	IS ANY DEFUNCT/ABANDONED STRUCTURE NOT SEALED, IF SO, GIVE DETAILS OF THE STRUCTURE	
9.8	REASONS FOR NOT SEALING DEFUNCT/ABANDONED STRUCTURE	
10.1	WHETHER THE UNIT HAS BEEN PENALIZED BY PWRDA FOR VIOLATION OF ITS DIRECTIONS AT ANY TIME? (Yes/No)	
10.2	IF YES, GIVE DETAILS	

11. DETAILS OF FEES/CHARGES PAID (as per Challan Attached):
(Kindly refer to Directions)

Sr. No	Purpose/Type of Payment	Amount (in Rs.)	Date of Payment	Mode of Payment	UTR No.
(1)	(2)	(3)	(4)	(5)	(6)
1	Application Fee				
2	Tubewells Registration Fee				
3	Security Deposit				
4	Any other (Give Details)				
	Total				

Note:

1. Attach proof of payment.
2. The application Fees and other charges/Security Deposit as defined in Directions may be paid online through transfer to HDFC Bank Account 50100071567691, IFSC :HDFC 0000035 of the Authority.

PLACE: _____

SIGNATURE OF AUTHORIZED APPLICANT

DATE: _____

NAME IN FULL: _____

DECLARATION/UNDERTAKING:

1. I/We have read the Punjab Groundwater Extraction and Conservation Directions, 2023, (hereinafter referred as “Directions”) and do undertake to comply with them. I/We shall also comply with every lawful direction/instruction issued by the Authority and its Officers from time to time.
2. I/We undertake to furnish within specified time any further information which may be sought by the Authority from time to time in connection with the extraction of Groundwater in the Unit.
3. I/We undertake to furnish required detailed information in respect of tubewell/s to be constructed or under construction (mentioned in the Permission Application) within 30 days of commissioning of such tubewell/s.
4. I/We undertake to obtain revised/varied/fresh permission, in case there is any change in ground water extraction system, volume etc, before the aforesaid change is affected or within the time permitted under the Directions and also obtain renewal within time.
5. I/We undertake to pay the GST (as may be applicable) and arrears (if any) from the date which the Authority may specify, at the rates as determined by the Government/Authority, as and when conveyed to me.
6. I/We undertake to pay the Ground Water Extraction charges in accordance with the Directions.
7. I/We understand that the permission is being granted on basis of information provided in the Application and without any verification by the Authority. The Authority or any person authorised by the Authority may at any time verify the information provided. The Authority may modify or cancel the permission at its discretion at any time and take any other action as per law, if it finds that any material facts have been concealed or misreported.
8. I/We confirm that the information furnished herewith is correct to the best of my/our knowledge and nothing has been concealed therein. The Authority would be at liberty to take action against the unit/project and the person(s) responsible to comply with the provisions of the Law, Rules, Regulations & Directions in case the information/documents are found to be incorrect/false/misleading at any point of time.
9. I/We understand that this permission is not a substitute for any other clearance, and it is entirely the responsibility of the User to obtain all such clearances and to always comply with the same.

Date: DD/MM/YYYY**Signature of Authorised Applicant:**