

Frequently Asked Questions at the time of Submission of *ad interim* Permissions

1. Question No. 1:

Where can we download the “Draft Punjab Guidelines for Groundwater Extraction and Conservation, 2020” and “*ad Interim* Permission” form?

Answer No. 1:

The "Draft Punjab Guidelines for Groundwater Extraction and Conservation, 2020" and *ad Interim* Permission form can be downloaded from the website:

- www.pwrda.org, www.irrigation.punjab.gov.in or www.punjab.gov.in.

2. Question No. 2:

Is there a need to submit the hard copy of the filled application form for *ad interim* permission in PWRDA office?

Answer No. 3:

Yes, A hard copy of the application form along with the necessary attached documents, with all pages signed and stamped must be submitted in the office by Hand delivery/Registered/Speed Post or courier in addition to the email.

3. Question No. 3:

Is there a need to submit a soft copy for *ad interim* Permission?

Answer No. 3:

Yes, in addition to hard copy it has to be submitted on the Email ID:- permission.pwrda@punjab.gov.in.

4. Question No. 4:

In case we have applied for *ad interim* permissions where can we correspond in relation to this application?

Answer No. 4:

Any kind of correspondence in relation to the *ad interim* permission application may be sent to permission.pwrda@punjab.gov.in.

5. Question No. 5:

Can we submit a hand filled application form?

Answer No. 5:

No, Application should be in typed format only.

6. Question No. 6:

What are the compulsory Fee/charges to be deposited at the time of submission of application?

Answer No. 6:

The details of Fee/Charges to be paid are as below:

- a. **Application Fee** as per Para 4.1, Table 6, Page no 21, Sr no. 1 of table in the draft guidelines.
- b. **Tubewell Registration Fee** as per Para 4.1, Table 6, Page no 21, Sr no. 11 of table
(Note: The Fee is for a single Tubewell only, for multiple Tubewells it has to be multiplied by the number of Tubewells.)
- c. **Advance Deposit (as a Security Deposit)** Equivalent to 2 months of charges on the extraction amount applied for. For details of charges refer Para 3.2, Table 1, Page No 14 of draft Guidelines.
- d. A **Covid rebate of 20%** upto 31 May, 2021 has to be applied on the total sum of Application Fee, Tubewell Registration Fee and Advance Deposit Amount.

7. Question No. 7:

Please give one example of the calculation of advance deposit?

Answer No. 7:

For example a unit who has applied for permission to extract 250 KLD per day from Orange zone will have to pay advance deposit as below:-

Calculation of daily extraction charges is as under:

i. Charges for first 10 KLD of water extracted:

$$10 \text{ KLD} \quad \times \quad \text{Rs } 8 = \quad \text{Rs } 80$$

ii. Charges for next 90 KLD of water extracted:

$$90 \text{ KLD} \quad \times \quad \text{Rs } 18 = \quad \text{Rs } 1620$$

iii. Charges for balance 150 KLD of water extracted:

$$150 \text{ KLD} \quad \times \quad \text{Rs } 22 = \quad \text{Rs } 3300$$

Hence, total charges the Unit has to pay per day for 250 KLD/day in Orange Zone extraction will be (i + ii + iii) = Rs 5,000/-* per day.

Therefore, bill of two months will be Rs. 5,000 x 60 = Rs.3,00,000 /-*
GST will be added at the applicable rate.

8. Question No. 8:

What details of the applicant are required to be submitted in Section B, Sr. No. 1 of application form?

Answer No. 8:

As per section B, Sr. no.-1 of the ad interim permission form, following details of applicant are required:-

- Name should be of Applicant (authorised signatory empowered to apply for permission) and not of Unit or consultant.
- Address and Communication details should be of the Unit which has authorised the applicant to apply for permission.

- Letter of Authorisation/Resolution in the name of applicant must be attached in which applicant is authorized to sign all the documents related to the permission from PWRDA.

9. Question No. 9:

What details of the Owner are required to be submitted?

Answer No. 9:

As per Section B, Sr. no.-4 of the *ad interim* permission form, following details of the owner are required:-

- Name of Owner/Proprietor/Partnership/Private Ltd/LLP/LTD/Others.
This shall be different except in case the owner is the applicant.
- Designation/post of Owner is must.

10.Question No. 10:

How can we ascertain the Block (Orang, Yellow or Green) in which our unit falls as per classifications specified by the Authority?

Answer No. 10:

The name of Block/Assessments unit along with its classification is available at page no 35, Annexure -2, Table-14 of Draft Guidelines and the same information must be recorded in point no. B, Sr. no.-6, of *ad interim* permission form. This may or may not be the same as the name of the development blocks.

11.Question No. 11:

Is the copy of the original PAN and GST required?

Answer No. 11:

Yes. A copy of the **PAN and GST of the Unit** is necessary for processing of application.

12.Question No. 12:

When are the approved building plans or layout plans of the unit required to be submitted?

Answer No. 12:

- a. If the unit is not claiming any conservation credits for Rainwater Harvesting then it need not submit the approved building plan but must submit the self-certified **Layout Plan** on A2 size sheet showing the location of the Borewells.
- b. If the unit is seeking credits for rain water harvesting then it must submit the approved building plan, if available. But if the unit does not have approved building plans then it must submit a building plan certified by an architect and layout plan showing the location of the Borewells on A2 size sheets.

13.Question No. 13:

Can the payment of Fee/charges be made through cheque or Demand Draft?

Answer No. 13:

The only mode of Payment permissible is through Net Banking or NEFT/RTGS only. Account details for online transfer of Registration fee/Tubewell Registration and Advance Charges to HDFC Bank Account 50100071567691 of the Authority, IFSC Code: HDFC0001209 through Net Banking or NEFT/RTGS only. After making the due Payments (including application fee, advance charges and tube-well registration) the system generated fee Receipt must be attached along with application.

14.Question No. 14:

Is there a need to attest the annexures being submitted along with the application form?

Answer No. 14:

Yes. All the pages of the application form and attached documents shall be legible, stamped and signed as a token of self-attestation.

15.Question No. 15:

Are annexure required to be attached with the hard copy of application?

Answer No. 15:

Yes. All the annexures must be properly flagged and numbered. The complete application shall be submitted in a file folder. No loose application will be accepted. No field in the application form shall be left empty, any field which is not relevant shall be marked as Not Applicable.

16.Question No. 16:

What are the GST rates applicable on the Fee to be deposited ?

Answer No. 16:

As the decision regarding GST rates applicable is yet to be finalized therefore, a GST undertaking as per sample uploaded under the heading Ad Interim on the website is to be submitted along with the application form.

17.Question No. 17:

Is there a specific proforma in which the payment details are to be submitted along with the application?

Answer No. 17:

Details of application fee, tubewell fee and advance deposit are to be submitted in the Proforma “**Challan of Payment**” available on the website under the heading Ad Interim. **The requisite proforma is to be filled submitted in duplicate copy along with the application.**